



KENSINGTON PRIMARY SCHOOL BOARD

MINUTES

Wednesday, 8 November, 2017 - Meeting 07/2017

Attendance	Bronwyn Jones (Principal), Alicia Taylor, Megan Mehnert, Debb Dellar, Susan Lees, Lara Parson, Mark Thompson, Karen Mahar, Jeremy Hogben, Nicole Austin, Donatella Giansante (Secretary)		
Item Number	Topic	Discussion / Key Points	Actions / Person Responsible
1	Welcome (Chair)	Meeting Opening 5.09 pm The Board pays respect to and acknowledges the traditional custodians of the land on which this meeting takes place, and also pays respect to Elders both past and present.	
2	Apologies (Secretary)	Belinda Moharich (Chair), Rhonda Skinner	
3	Correspondence (Secretary)		
4	Confirmation of Previous Minutes of meeting held 13 September, 2017 (Deputy Chair)	Motion: That the minutes as circulated be accepted as an accurate record of the meeting. The Board congratulated Alicia Taylor for her achievement of Officemax award and express their gratitude for great work done.	Jeremy Hogben and Debb Dellar approve the motion.
5	Principal's Report (Principal)	5.1 NAPLAN 2017 presented and analysed Results from 2017 tests shows that significant improvement is needed in Writing and Grammar & Punctuation. Over one full standard deviation below expected achievement is visible in Grammar & Punctuation and	



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		<p>Writing for both Y 5 and Y3.</p> <p>Trend over the past 3 years confirms Spelling (to some extent), Writing and G&P as priority intervention for improvement.</p> <p>Perseverance to be pursued as relevant value within the school targets.</p> <p>Strategies to address weakness highlighted by NAPLAN tests:</p> <ul style="list-style-type: none"> - Analysis of "BrightPath" results to have additional benchmark on how the school is responding to these factors; - Strategic activities every day to enhance occasion for repetition; - "Talk for Writing" to be used in PP – Year 2 to better prepare for writing and help memory actions including grammar tools; - Australian program "Seven steps" to be implemented in mid to upper classes; - Build up perseverance as well, to help improving children's ability to learn and support teachers in their delivery. <p>Monitoring:</p> <ul style="list-style-type: none"> - 2018 will be second year of implementation of Bright Path: expected evidence of results to be 	



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		<p>available;</p> <ul style="list-style-type: none"> - 2018 NAPLAN will go online: attention to results under new delivery method. Introduction of standardised testing online and verify progress from entry test to all years, also helping kids getting used to the test and to make it more reflective. 	
		<p>5.2 Feedback on Department IPS Review</p> <p>Positive observations from reviewers:</p> <ul style="list-style-type: none"> - good community for TLC, POD for PL; - formative assessment and survey; - school phonics; - music and PE; - Finance and resource planning; - Board chair, procedure and protocol. <p>Opportunities for improvement:</p> <ul style="list-style-type: none"> - school academic achievements targets needed; - explicit teaching in early years included in IPS; - analysis of student performance; - recording of analysis and actions to be included; - whole school pedagogical approaches; - effective workforce planning (this probably due to misalignment planned contractual status of staff and Industrial Relations agreements) 	<p>Feedback to be taken into consideration while drafting 2018 Business Plan</p>



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		<p>5.3 Bahai</p> <p>Approx. 20-25 % kids attending program.</p> <p>A middle ground proposal to be put forward to Coordinator asking for reduction of session to 30 min. a week, with the aim of timetabling for second half of day. Possible lunchtime club suggested.</p>	<p>Proposal is Approved</p> <p>Item CLOSED</p>
		<p>5.4 Staff information</p> <p>Terence Pestana and Delia Carter will be retiring at the end of this year. This will be recognised at the parent helper morning tea on the morning of the Christmas Assembly.</p> <p>Staff will say goodbye on the last day at school.</p>	
		<p>5.5 2018 School Terms planning</p> <p>School development days are scheduled on first day of each term apart from Term 1, having first two days dedicated.</p>	<p>Approved by the Board</p>
		<p>5.6 PISA international testing</p> <p>Brief presentation of PISA testing method and target.</p>	<p>PISA testing video watched</p>

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		<p>School intends/is currently taking actions in this directions, with:</p> <ul style="list-style-type: none"> - Early intervention and Students at Educational Risk (SAER) processes; - Teacher learning communities & leadership opportunities for staff opportunities; - Philosophy and higher order thinking; - Math enrichment and literacy remediation; - Computation thinking BEBRAS; - Recognition of strengths, leadership opportunities for students, Social Emotional Learning, Music and PE as well as clubs; - High expectation of what can be achieved, making learning visible, use of formative assessments; - Development of whole school values. 	
6	Business Plan 2018	<p>Board is requested to start reflecting on targets.</p> <p>Proposed workshop to be run to draft targets and focus areas.</p> <p>Start from next meeting.</p>	To be closed by beginning of 2018, and definitively by end of Term 1 2018.



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		<p>6.1 Community survey</p> <p>It is proposed to run Survey again before the end of the school year 2017, to gather additional elements for incoming Business Plan.</p> <p>Questions are state-wide standards but there is possibility to customize Q4 to measure parents engagement and communication strategy.</p> <p>It is proposed to add a question about participation of parents in school events.</p> <p>Further elements for the measure of engagement will be provided by the number of replies to survey as index of participation in school matters and communication.</p>	<p>Majority approves question to be added to Q4 of Survey and verification measures.</p>
7	Previous Business	<p>7.1 Year 6 Polo shirt, update on:</p> <p>Material and design to be sorted and potential new supplier to be selected.</p> <p>Proposed to investigate adult size for faction shirt. And maybe revisiting faction t-shirt.</p>	<p>Attached email from Chair. Item CLOSED</p>
		<p>7.2 Investigate with council traffic diversion in front of school.</p>	<p>Principal has made contact with the City of South Perth to further this issue, and the City has held a</p>



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			meeting onsite with the Principal to explain its proposal. Council will propose a range of options to the Board for their recommendation.
		7.3 Community Representative Ms Katja Gvozdenovic has contacted and she has expressed interest in being part of the Board.	Unanimous vote approved. Katia to be invited to next Board Meeting Item CLOSED
8	P&C Report	Duck sleepover: very well received Silent disco: well received Online safety workshop planned. New uniform coordinator Fiona Patterns. Discussion on population and impact on funding and workforce planning.	
9	New Business	Contributions and Charges: <ul style="list-style-type: none"> - many books have been removed from list in order to focus on content rather than precompiled text; - confirmed Reading Eggs from PP to Y2; - confirmed Mathletics; 	Unanimously approved



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		<ul style="list-style-type: none"> - slight increase in sport for Y5 and Y6; - Dancing to be sponsored instead of Circus on a two year cycle; - Cooking to be kept in special programs to make sure it is implemented; - BUZZ program still supported but an additional program to be added for classrooms across the school 	
10	Board Meeting Reflection (Self-nominated)	Nicole Austin	
11	Meeting Closed	7.04 pm meeting closed	



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KPS Board Meetings 2017

Term 1	Term 2	Term 3	Term 4
15 March, 2017	11 May	02 August	08 November
29 March	21 June	13 September	06 December

Annual Open Meeting	7 June
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