



KENSINGTON PRIMARY SCHOOL BOARD

MINUTES

Wednesday, 6 December, 2017 - Meeting 08/2017

| Attendance | Bronwyn Jones (Principal), Belinda Moharich (Chair), Megan Mehnert, Debb Dellar, Susan Lees, Lara Parson, Mark Thompson, Karen Mahar, Jeremy Hogben, Nicole Austin, Donatella Giansante (Secretary), Katja Gvozdenovic | | |
|-------------------|--|--|---------------------------------------|
| Item Number | Topic | Discussion / Key Points | Actions / Person Responsible |
| 1 | Welcome (Chair) | Meeting Opening 5.07 pm The Board pays respect to and acknowledges the traditional custodians of the land on which this meeting takes place, and also pays respect to Elders both past and present. | |
| 2 | Apologies (Secretary) | Alicia Taylor, Rhonda Skinner | |
| 3 | Correspondence (Secretary) | Sharyn O'Neil letter dated 3 rd November 2017 regarding recent Department of Education review of KPS DPA as Independent Public School Audit. Attached to Minutes. | |
| 4 | Confirmation of Previous Minutes of meeting held 8 November, 2017 (Chair) | Motion: That the minutes as circulated be accepted as an accurate record of the meeting. | Bronwyn Jones and Karen Mahar approve |
| 5 | Principal's Report (Principal) | 5.1 Financial Statement: Minimum expenditure of 96% of Current budget and 10% of Carry forward are met. 2018 will see budget figures reduced by \$38,000 due to the discontinuation of IPS funding. We are also dropping student numbers and so too classes. | Board endorse |
| | | 5.2 New Homework Policy: | |



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| | | <p>Considerations behind new approach:</p> <ul style="list-style-type: none"> - It is indication from Department that homework shouldn't be interpreted as preparation to high school, but as a complement to school hours education, that will be left up to parents to organize; - The intention is providing indicative idea on time to be allocated, for best general outcome on education; - Since IPS requires Board to be involved in school policies, it is proposed that the Board endorse this policy as good practice - Staff members have been briefed; - It is understood that reading time should not be considered homework. <p>Board recommends that:</p> <ul style="list-style-type: none"> - the School diary should capture mention of the new policy, and the same to be used as tool for tracking homework and any communication between teachers and parents. - School to consider mentioning the use of diary as a tool within the policy. <p>Proposal to be evaluated to commence using of the school diary from PP integrating current tracking elements of the Reading Diary.</p> | Board endorse |

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| 6 | Business Plan 2018 | <p>Board is requested to start reflecting on targets.</p> <p>Workshop on definition of Objectives and Goals for Business Plan performed at the beginning of the meeting.</p> <p>Mark Thompson recap document attached.</p> | To be closed by beginning of 2018, and definitively by end of Term 1 2018. |
| | | 6.1 Community survey | Deadline for responses has been extended to 8 th December |
| 7 | Previous Business | <p>7.1 Investigate with council traffic diversion in front of school.</p> <p>Lara had conversation with Council Rep about risk assessment on change of traffic management plan proposed.</p> <p>Board considers plan as improvement but will request to Council to specify if new signage will be implemented as well in order to clarify "give way" and/or instructions to drivers.</p> | Board is happy to thank city for allowing us to look at this and ask that better signage be included. |
| 8 | P&C Report | <p>Last meeting of year was held on 23rd November 2017 (Minutes attached).</p> <p>Discussion was mainly focussed on 2018 Budget and how this will support the school business plan.</p> | |



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| 9 | New Business | <p>Election of new Board members in 2018.</p> <p>Under the Act the Board needs to direct Principal to call for nominations for new members.</p> <p>Board welcome the new challenge of the election and integration of the new members.</p> <p>Resolution is unanimously endorsed for 2017 Board to request new election process for Week 2 of Term 1 2018.</p> <p>First meeting in 2018 will be old Board</p> <p>Recap of expiring positions:</p> <table border="1" style="margin-left: 20px; border-collapse: collapse;"> <tr><td>Belinda Moharich</td><td>Chair</td></tr> <tr><td>Alicia Taylor</td><td>Staff</td></tr> <tr><td>Rhonda Skinner</td><td>Staff</td></tr> <tr><td>Susan Lees</td><td>Community Rep</td></tr> <tr><td>Lara Parsons</td><td>P&C Rep</td></tr> <tr><td>Mark Thompson</td><td>Parent</td></tr> <tr><td>Karen Mahar</td><td>Parent</td></tr> </table> | Belinda Moharich | Chair | Alicia Taylor | Staff | Rhonda Skinner | Staff | Susan Lees | Community Rep | Lara Parsons | P&C Rep | Mark Thompson | Parent | Karen Mahar | Parent | |
| Belinda Moharich | Chair | | | | | | | | | | | | | | | | |
| Alicia Taylor | Staff | | | | | | | | | | | | | | | | |
| Rhonda Skinner | Staff | | | | | | | | | | | | | | | | |
| Susan Lees | Community Rep | | | | | | | | | | | | | | | | |
| Lara Parsons | P&C Rep | | | | | | | | | | | | | | | | |
| Mark Thompson | Parent | | | | | | | | | | | | | | | | |
| Karen Mahar | Parent | | | | | | | | | | | | | | | | |
| 10 | Board Meeting Reflection (Self-nominated) | <p>Chair (Belinda Moharich):</p> <p>Reflection on the successful assistance of the Board throughout all 2017 issues.</p> <p>Special thanks to Jenny Brittain and Katrina Rees for the</p> | | | | | | | | | | | | | | | |



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| | | effort in delivering the new Year 6 leavers T-Shirt. Mention of the successful outcome of the first Department audit of KPS as IPS | |
| 11 | Meeting Closed | 7.22 pm | |



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KPS Board Meetings 2017

| Term 1 | Term 2 | Term 3 | Term 4 |
|----------------|---------|--------------|-------------|
| 15 March, 2017 | 11 May | 02 August | 08 November |
| 29 March | 21 June | 13 September | 06 December |

| | |
|----------------------------|---------------|
| Annual Open Meeting | 7 June |
|----------------------------|---------------|