



KENSINGTON PRIMARY SCHOOL BOARD

MINUTES

Wednesday, 28 March 2018 - Meeting 02/2018

Attendance	Bronwyn Jones (Principal), Mark Thompson (Chair), Susan Lees, Katja Gvozdenovic, Lara Parson, Jeremy Hogben, Pharyn Thompson, Nicole Austin, Megan Mehnert, Debb Dellar, Claire Backhouse, Susan Millar, Donatella Giansante (Secretary)		
Item Number	Topic	Discussion / Key Points	Actions / Person Responsible
1	Welcome (Chair)	Meeting Opening 5.02 The Board pays respect to and acknowledges the traditional custodians of the land on which this meeting takes place, and also pays respect to Elders both past and present.	
2	Apologies (Secretary)	Andrew Cody, Brendan Joss	
3	Correspondence (Secretary)	None	
4	Confirmation of Previous Minutes of meeting held 14 February 2018	Motion: That the minutes as circulated be accepted as an accurate record of the meeting.	Nicole Austin and Lara Parson endorsed.
5	Principal's Report (Principal)	Welcome to new Board members	
		5.1 Annual report 2017 Dual purpose: for Education Department requirement and for parents information. IPS look at the Annual Report so it has to be complete for the purpose. Principal message and Financial report ok.	Alteration accepted and included



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		<p>Suggested considering general statement to cover school approach to students with educational risks.</p> <p>Initiatives on this matter are in place but not strategic focus in targets of Annual Report and the case management approach not listed in detail but included.</p> <p>IPS review to be considered on case management but must sensitively report on annual report to protect privacy and vulnerability of the individuals. In particular KPS has only 19 Aboriginal students enrolled this year.</p> <p>Requested for head boy and girl to contribute to Annual report in future.</p> <p>Highlights to be checked for typo.</p>	
		5.2 Funding Agreement 2018 (part of Delivery and Performance Agreement)	Further to update
		<p>5.3 Budget 2018:</p> <ul style="list-style-type: none"> - Funding connected to Business Plan although, at the time of budget submissions the Business Plan was still in development. - Confirmation that budget is designed to meet the targets of Business and Operational Plan. <p>Education Department removed >\$30 K from IPS funding</p>	Mark Thompson and Jeremy Hogben accepted the budget



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		<p>and enrolment dropping had negative effect on Budget. However the reduced number of students per classes helped managing and containing allocation of resources for additional personnel support.</p> <p>Last year comparison:</p> <p>Last year additional expenses for building ordinary and extraordinary maintenance and undercover area will be contained this year.</p> <p>Interactive board additional costs.</p> <p>Provision for School Camp increased due to increase number of kids participating this year.</p> <p>Provision for English increased due to additional books and resources for English and two writing programs. Possibly completed this year.</p>	
6	Business Plan 2018 / 2020	<p>Board is requested to start reflecting on targets.</p> <p>Workshop on definition of Objectives and Goals for Business Plan performed at the beginning of the meeting.</p>	To be completed at the beginning of 2018, and definitively by end of Term 1 2018.

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		<p>6.1 Targets</p> <p>They have to include department requirements mandatory to be listed. (eg cultural, STEM, ICT..).</p> <p>Suggested to structure graphic moving the list of targets to identify the link with successful students.</p> <p>Numbering strategies and targets accordingly.</p> <p>Targets to be 3 years in line with Plan.</p>	<p>Bronwyn Jones, Mark Thompson</p> <p>Numbering and proposal circulated.</p>
7	Previous Business	7.1 Update on council traffic diversion in front of school.	No further information. Closed to be transferred to correspondence.
		<p>7.2 Election of new Board members in 2018.</p> <p>Welcome to the New Board Members:</p> <p>Andrew Cody</p> <p>Brendan Joss</p> <p>Claire Backhouse</p> <p>Susan Millar</p>	<p>Induction to be organized.</p>
		<p>7.3 Welcome and Farewell to Board Members</p> <p>16th May. Nicole to check with Banksia, and catering</p>	<p>Proposed social to farewell and welcome to be left for Term 2.</p>

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		options to be held on school premises.	
		7.4 Community Representative position due to expire. Susan happy to continue and KPS value the connection with Kent Street SHS and sponsor continuity of community representative up 2020.	Bronwyn Jones, Megan Mehnert, Debb Dellar proposed motion to confirm Susan Lee as representative. Board Unanimously endorsed.
		7.5 Nominations for Board Chair and Secretary Mark self-nominated. Donatella confirmed as Secretary. Jeremy happy to continue as Deputy Chair. Mark proposed starting Board meetings at 5.30	Board accepted proposal of new Chair as well as continuation of other positions and new start time for the Board Meetings.
8	P&C Report	Entirely new P&C ask Lara to provide the new structure to be circulated and attached to Minutes. Fundraising calendar approved. Increased Focus on community events. Mulching work around playground. Meeting changed from Tuesday to Monday. New auditor. New communication strategy on how budget is spent	



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		<p>and how we are progressing with expenditures and what they are providing.</p> <p>Open for suggestions on budget destination and special focus on Y6.</p> <p>P&C new structure: Representatives to be invited for dinner during social event for farewell/welcome Board members.</p>	
9	New Business	9.1 Walking School Bus	Katja Gvozdenovic, Next meeting.
10	Board Meeting Reflection (Self-nominated)	Nicole Austin	Confirmed
11	Meeting Closed	6.30 pm	



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KPS Board Meetings 2018

Term 1	Term 2	Term 3	Term 4
14 February	16 May	1 August	24 October
28 March	27 June	12 September	5 December

Annual Open Meeting	TBD
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