

Attendance	Bronwyn Jones (Principal), Claire Backhouse, Clare Brook, Siobhan Bushen, Di Filmer, Katja Gvozdenovic, Jeremy Hogben, Hans-Christian Jeppesen, Brendan Joss, Simon Keen, Linda Kut, Susan Lees, Carla Martella, Mike Purves, James Ramsay
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1	2 min	Welcome (Chair)	Meeting Opening The Board pays respect to and acknowledges the traditional custodians of the land on which this meeting takes place, and also pays respect to Elders both past and present.	
2	2 min	Apologies (Secretary)	Katja Gvozdenovic – IT issue Claire’s fault	
3	1 min	Correspondence (Secretary)	Nil	
4	5 min	Confirmation of Previous Minutes of meeting	Motion: That the minutes as circulated be accepted as an accurate record of the meeting.	First: Susan Lees Second: Di Filmer
5		Welcome to new members and election of position holders.	Election of Board Chair, Vice Chair and Secretary for 2020 Secretary: Claire Backhouse 1 st Di Filmer 2 nd Clare Brook Move to accept Claire Backhouse Chair Nominations: Brendan Joss Vice –Chair Nominations: Mike Purves Community Members:	Congratulations to all office bearers

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			Susan Lees – accepted Katja Gvozdenovic - accepted	
6	5 min	Financial Report	<p>6.1 Funding Agreement 2020</p> <ul style="list-style-type: none"> - Needs to be tabled and signed off by the principal and board chair. Has to be accepted by the school. - Targeted initiatives: Chaplaincy, L3 classroom teacher, school low proportion of L3 (have 3 Margo, Alicia and Emma), sporting schools - page 4 outlines the extra funding we receive 	Principal and Chair to sign off
			<p>6.2 2020 Budget</p> <ul style="list-style-type: none"> - Budget is taken on historical and what has been requested by others. - Some budgets show costs come in this year from 2019 (e.g. Graduation) - Question regarding furniture and computing budgets’ small spend last year but large amount this year. Furniture is for ECE and held off waiting for the new staff. We have just been informed it is our responsibility to replace the server and this is a very large cost – unbeknownst to us until recently <p>Motion to accept 2020 budget as proposed. Unanimously passed.</p>	

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			<p>6.3 2020 Minimum Expenditure Requirement</p> <p>Documentation has not all flowed through regarding this. This document will be distributed for the next meeting.</p>	To be placed onto the next meeting
7		Principal's Report	<p>7.1 COVID-19</p> <p>We have been told we will be given guidelines on Wednesday regarding how we will proceed.</p> <p>This week we have approx. 30 students who are being taught at school</p> <p>Next week students will be supervised and work on the home learning packages we sent out. Last Thursday we sent packages home with students and we then posted remainder.</p> <p>These are also available on the Learning at Home tab on the school website.</p> <p>Experts will be coming in to work with staff. Wednesday Office 365 OneNote classroom and Microsoft Teams</p> <p>Professor Chris Brook will also be consulted.</p> <p>Concern around those who are not online as we do not want the gap to broaden.</p> <p>Variations regarding supervision and support at home thus it will be a tricky move forward.</p>	<p>Bronwyn will do another message from the principal.</p> <p>-Routine important but don't think it is the whole day</p> <p>- Include well being</p>

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			<p>At the moment focus is to finish this term's work off</p> <p>School development day 28th April giving us until 29th April to have everything ready to go.</p> <p>We need to wait for the work packages</p> <p>Appreciative of the support community which has buoyed the staff. Wacky Wednesday, continuing themes each day to ensure we keep positive</p> <p>Today we had 37 students. We may see this drop.</p> <p>Kent St SHS had 39 students. Also having work from home rotations.</p> <p>Feedback:</p> <ul style="list-style-type: none"> -Communication from Bronwyn has been great and is vital. Suggestion to even say we will know more on Wednesday. -Communities from home have been co-ordinating virtual catch-ups with peers - Parents have felt everything is well worded -School plans at least once per week as whole class catch-ups. Already have a timetable for Zoom meetings. Trying not to overlap to ensure there isn't competition at home for devices and internet. - All Zoom meetings will be password protected to ensure no intruders 	
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			<ul style="list-style-type: none"> - Assumption - no Term 2? We haven't officially been told this we are making this assumption based around us being told to clear our semester calendars - Perhaps the hardest part is the varying expectations. Idea that there is a need to communicate regarding expectations. Some parents are setting every lesson. – Introductory letter discussed well-being and the need to make time for everyone for laughing and playing. Holiday ideas. - We aren't imagining 8am – 3pm sitting down at home over these two weeks. - Anxiety and pressure on everyone. It is not easy teaching your own children and we do not want to add more pressure on families over these two weeks. We didn't want to be prescriptive. Suggestion that we need to put out some unified one-line vision/mission that all staff should be putting out. -What we have put out now is not for returning to school but there will be more two-way next term. As without feedback student learning will not be as effective. - Encouraging routines will be important. 	
8			<p>7.2 Annual Report</p> <p>Interestingly last Tuesday we were informed we did not need to do this year now. We had already completed ours so we have</p>	

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			<p>decided to go ahead, despite many schools who will not be completing this. Everything reported on in this document is on last year so there is no mention of COVID-19 - next year's report will be interesting to write. Bronwyn highlighted section regarding us celebrating our achievements more. Discussion around sentence acknowledging the times we are going through and desire to this to be added to the principal's message at the beginning. – Decision made to add this to the cover email/letter prior to the document not the actual document.</p> <p>Discussion around new board members noted but not new P&C members</p> <p>P&C section new in 2019 Annual Report. Explanation around effect sizes has been implemented and graphics changed for the 'feeling safe' data from previous feedback Board feels changes reflect the feedback from previous meeting</p> <p>Tracey Carpenter is to be thanked for the graphic design work she has completed.</p> <p>Simon asked about the requirement to publish board meeting number and attendance for governance. This is not required.</p> <p>Move to accept the annual report for 2019. Unanimously accepted.</p>	<p>A sentence will be added to the Smartlink message/email releasing this report will acknowledge the current climate</p> <p>Removal of Incoming board members for 2020 from the report as it is about 2019.</p>
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9		P&C Report	<p>Carla shared the new positions.</p> <p>Brand new president and vice-president to P&C</p> <p>Was a push for a communications person to be added in 2020 but didn't occur.</p> <p>Was there discussion at P&C regarding board concerns around WhatsApp groups? Has been tabled for tomorrow's meeting. Is the few (not many) who are negative making it difficult?</p> <p>Vacant positions - trying to get people to take these on.</p>	Follow-up outcomes
10		Other Business	Thank you to the past members of the school board and the new members	
		10.1 Community Rumours/Concerns	NIL	
		Day and Time	Monday, Wednesday and Thursday are all options for board meetings. Next meeting will be back at normal Wed 5:30 but results of survey will be discussed and may change then.	Claire to do a survey.
11	5 min	Board Meeting Reflection	Completed by Claire	
		Meeting Closed	6:52pm	



KENSINGTON PRIMARY SCHOOL BOARD

Minutes

Monday 30th March 2020, - Meeting 02/2020

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Signed by

Board Chair : Brendan Joss	Principal: Bronwyn Jones