

Attendance	Bronwyn Jones (Principal), Andrew Cody (Chair), Susan Lees, Katja Gvozdenovic, Lara Parsons, Jeremy Hogben, Brendan Joss, Susan Millar, Claire Backhouse (Secretary), Mike Purves, Hans-Christian Jeppesen, Carla Martella, Mindy Schaper, James Ramsay, Di Filmer, Siobhan Bushen
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Item Number	Topic	Discussion / Key Points	Actions / Person Responsible
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1	Welcome (Chair)	Meeting Opening 5:31pm The Board pays respect to and acknowledges the traditional custodians of the land on which this meeting takes place, and also pays respect to Elders both past and present.	
2	Apologies (Secretary)	Sue Millar, Jeremy Hogben	
3	Correspondence (Secretary)	Term 2 2021 School Review	
4	Confirmation of Previous Minutes of meeting held 20/2/19	Motion: That the minutes as circulated be accepted as an accurate record of the meeting.	First: Claire Backhouse Second: Andrew Cody
5	Welcome to new members and election of position holders.	Election of Board Chair, Vice Chair and Secretary for 2019 <ul style="list-style-type: none"> - All members went around to introduce themselves - Nominations Chair: Andrew Cody Elected: Andrew Cody - Nominations Vice-Chair: Brendan Joss Elected: Brendan - Secretary: Claire Backhouse Elected: Claire Backhouse 	Bronwyn to organise Induction for new members Elected positions to be taken up

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6	Financial Report	<p>6.1 Funding Agreement 2019</p> <ul style="list-style-type: none"> - Given to us by the department needs to be signed off - Question regarding Level 2 and Level 3 teachers: Level 3 teachers have applied to go through process which includes stage 1: portfolio stage 2: presentation to peers. We currently have 1 x Level 3 teacher – Alicia Taylor. - Targeted Initiatives : we are told if we are eligible we don't get to opt-in 	Andrew Cody and Bronwyn Jones signed off on this agreement
		<p>6.2 2019 Budget</p> <ul style="list-style-type: none"> - Board needs to be happy this budget shows we are spending money on our priority areas. - The majority of the money given to the school is spent on staff (teachers, EAs, school administration, cleaners, gardener etc) - This year the budget is smaller than we expected as students have left who had originally stated they would be here. We are paid through student centred funding and students characteristics impact the amount we get per child- e.g. paid more for Indigenous students - 414 students – prediction was 425 – 2018 – 435 (slow decline 	<p>Motion to pass the 2019 Budget Moved by: Susan Lees Seconded by: James Ramsay Agreed by all.</p>



KENSINGTON PRIMARY SCHOOL BOARD

MINUTES

Wednesday, 3 April 2019 - Meeting 02/2019

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		<p>in student population). Kindy and Pre-primary are our classes which are full. Positive- smaller classes across the school; negative - less money across the board.</p> <ul style="list-style-type: none"> - D accounts where we spend C accounts are how we get income - First part of the budget are ongoing costs (eg electricity) - English : priority area - Health : Social and Emotional reduced this year as we have bought necessary resources last year - TAGS – Talented and Gifted SAER- Students at Educational Risk - Red amounts where P&C contribute - In and out accounts (Swimming etc). What is in there is what we expect it to be. We are unable to charge over our contributions - excursions paid in two ways envelopes each excursion, upfront fees - Moving forward given we have spent all of the budget including the carry forward is there a concern about having the funding to meet what we want in the future? Less money is 	
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		<p>going to be put into the reserves this year. Currently, we do have healthy reserves, although in the future we may need to alter the set-up of classes.</p> <ul style="list-style-type: none"> - we have made some alterations in 2019 eg increasing Deputy teaching load to operate into the future. 	
		<p>6.3 2019 Minimum Expenditure Requirement</p> <ul style="list-style-type: none"> - rules have changed we cannot place as much into the reserves as we used to anyway. We are required to spend 96% of the budget and 10% of any carry forward. 	
7.	Principal's Report	<p>7.1 Annual Report</p> <ul style="list-style-type: none"> - Document is only a draft it will be formatted and pictures added by Tracey Carpenter (teacher & desktop designer). - 1st page: executive summary about how we are progressing. Most are progressing well as these are targets through to the end of plan in 2020. - NAPLAN is a moving target because it is dependent on how we have performed in the past and how other schools are moving. The numbers are standard deviations from the mean. In red is not where we want to be. One red means we watch; a pattern of red is of more concern. 	

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		<ul style="list-style-type: none"> - We have been talking about progress but at last review we were asked to include achievement data. - Bronwyn explained the document and how we have assessed ourselves against our targets. - Stable cohort – same students tested in Yr 3 and 5 at KPS - Effect sizes greater than 0.4 is great. 0.4 is expected gains. In 2018 it was hard to equate the data in <i>Brightpath</i> in 2019 we have tightened this to enable the data to be analysed. In addition, we are bringing in expert markers to ensure reliability of judgements. - Semester 2 teachers have a standard to mark students on where as in Semester 1 there is not. As school we need to investigate the PP discrepancy. - Consistently and Effort – we need to create a standard as a school what is effort, perseverance and what is consistently. - Discussion about subjective nature of effort, consistently etc and risky nature of this data. Possible solution looking at gains - Baseline data through survey with smiley faces. We have concerns about this being a valid tool and how it could be made it better. Very difficult to get a 10% increase given where we started. Suggestion regarding WHITS (What's 	<p>Bronwyn to label tables</p> <p>Targets to be reviewed in 2019 at the next meeting.</p>
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		<p>Happening in This School) survey statistics</p> <ul style="list-style-type: none"> - Attendance wanted 85% of students to attend 90% or more of the time Over ¼ absences are due to vacation -Questions regarding the data and the number of questions asked about the data and should we include as much of the data. Requirement to produce – audience: parents, people wishing to apply. Suggestion to have an executive summary. -Highlights, financial from 2019, message from principal. - can do message from the chair board <p>Moving forward looking at making the process of annual report easier and more compact.</p> <p>Blue achieved, green progressing as expected,</p> <p>Motion to accept annual report with better formatting and also with executive summary and new colour coding</p>	<p>Bronwyn to bring like school attendance data to see if these are attainable.</p> <p>Executive Summary 1st two pages only. These things we have achieved ahead of schedule and these things are progressing as expected.</p>
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		<p>7.2 Financial Literacy</p> <ul style="list-style-type: none"> - A number of classes Year 1-6 are doing workshops with the Commonwealth Bank – Start Smart workshops. - Previously used by the school and have received complaints regarding this following the Royal Commissions. Reason we are using CB is because currently they are only ones offering this type of program and meets the needs of the curriculum - No uniforms or logos used. - Incursion was a choice not mandated. - Discussion shouldn't be swayed around Royal Commission as wasn't about financial literacy or transactional banking. - Siobhan attended and was really positive with no mention of the bank. - Board feels positive to be teaching these skills and that is about education not propaganda. 	
		<p>7.3 DataHub (overview by Claire)</p> <p>Postponed due to time.</p>	
8	Working Group - Values	Feedback and Recommendations	
9	Establishment of Marketing/Community Engagement	<p>CRISP- useful for remembering - catchy, manageable amount.</p> <p>Motion to accept the proposed values as per recommendation.</p>	

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	Subcommittee	<p>By Claire Backhouse</p> <p>Accepted unanimously</p> <p>Motto</p> <p>Motion to accept recommendation to 'Together We Achieve' and removal of 'Play the Game' by Claire Backhouse</p> <p>Accepted unanimously</p> <p>Motion to accept the Mission statement as per recommendation</p> <p>Accepted unanimously</p> <p>Vision – Play with the wording as semantics issues - their and their</p>	Decision to play with wording further and bring to next meeting
10	P&C Report	None	
11	Other Business		
		Start time of Board Meeting Review	Take to Meeting 3
12	Board Meeting Reflection	Di Filmer	



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	(Self-nominated)		
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13	Meeting Closed	7:09pm	
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KPS Board Meetings 2019

Term 1	Term 2	Term 3	Term 4
20- February	15 May	7 August	30 October
03 - April	26 June	18 September	11 December

Annual Open Meeting	
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