



**Kensington
Primary School
P & C Association**

MINUTES:	Annual General Meeting	SECRETARY:	Alison Wallace	DATE:	7 February 2017
				TIME:	7.30p.m.- 9pm
PRESENT:	Chair: Samantha Thompson (Pres) (Please add your name & email address to the 2017 membership list. Reminder: payment of membership fees for 2017 [\$1] must be paid today to be eligible to vote.) Rebecca Watson, Tanya Steers, Alana Arnold, Sara Rose, David Mundy, Nicole Austin, Lara Parsons, Evelyn Greenway, Sheila Dickson, Susan Henwood, Bronwyn Jones, Marlena Burling, Jenny Brittain, Sam Thompson, Alison Wallace				
APOLOGIES:	S. Szczecinski, K. Mahar, M. Tibbitts, J. Safstrom				

TOPIC DISCUSSED	DISCUSSION	ACTIONS TO BE TAKEN
Confirmation of Previous Minutes of meeting held 29 th November 2016	Motion: That the minutes as circulated be accepted as an accurate record of the meeting, subject to the minutes being amended to record the discussion thanking Julie Barrett for taking the whole of school photo. Moved: N Austin Seconded: R Watson	
Items from action list:		
Principal's Report and Questions on Notice		
	Report provided and attached at Annexure A. Homework club is almost at capacity in the kitchen.	S Thompson to contact Steve who operates the homework club to discuss capacity constraints.
Office Bearer Reports:		

Treasurer's Report	<ul style="list-style-type: none"> • For period end January 2017 • Audit details <p>Motion: That the Audit Report attached at annexure B and circulated at the meeting be accepted and approved by the meeting.</p> <p>Moved: A Wallace</p> <p>Seconded: M Burling</p>	Audit report to be provided to Principal and to WACSSO
Fundraising	Movie night on 25 Feb. "Minions". A calendar of events will be released shortly.	
Grounds and Facilities	No report provided. General conversation followed. S Thompson to follow up delivery of mulch and sand. Nicole Francois raised the cracked slide issue with Playmaster by letter. Playmaster has provided us with a replacement slide and the P&C now needs to organise installation. The meeting thanked Nicole for her efforts.	Organise installation of the replacement slide
Book Club and Library	The term 1 catalogues have gone out. KPS is now a 'loop' school, which simplifies the payment process from the point of view of the P&C. The P&C is earning double points this term through Scholastic.	
Memorabilia	No report provided.	
Music	Verbal report. Mrs Dewing is very happy to be back and is very happy with her music stand carts. There is a performance coming up in March at the South Perth Fiesta but no dates have yet been set.	
School Banking	No report provided.	
Uniforms	The uniform shop has already sold out of quite a few sizes of the new shirts. Lots of size 4 and 6 left. Expecting an order to arrive in about 3 weeks. The P&C is now being charged more by our bank for electronic transactions. JB proposed a trial of charging 50c per transaction rather than differing amounts depending upon whether the transaction is EFTPOS or credit.	
School Board Rep	No news as there has been no Board meeting since the last P&C meeting.	
DUCKS	No news but a meeting will be held next week.	
Fete	*Note this committee will not be re-established in 2017	

Correspondence:		
General Business:		
	<p>S Thompson: Report on end of year disco.</p> <p>Thanked all of the supporters and ST thanked MB for organising. Confirmed the intention that the disco be run by the year sixes however the revenue from the function will not be set aside for the year 6 farewell gift.</p>	<p>MB to type up 2 page overview summarising how the event ran.</p>
	<p>A Wallace/T Steers: Proposal to create a Sports sub-committee position and explanation of reason, being the need to maintain a register of teams for insurance purposes.</p> <p>Teams training on the school grounds outside of school hours (not being school teams) will be covered by KPS insurance if:</p> <ul style="list-style-type: none"> • A register of the teams is maintained and approved by the P&C; and • The team has Kensington Primary School (or some derivative) in the name. <p>It will be the responsibility of the Sports sub-committee to keep the register, ensure team compliance with the name requirements and provide details to the general meeting.</p> <p>The meeting supported setting up a sports sub committee</p> <p>Moved JB seconded ST</p>	<p>Contact Leanne Hill and get a current register of teams implemented.</p>
	<p>Before the declaration of all positions vacated, there was a fervent thank you to all those who held Executive or Committee positions in 2016 on behalf of the P&C Membership.</p> <p>S Thompson: All P&C positions were vacated and the election of committee members for 2017 took place as follows:</p> <ul style="list-style-type: none"> • President – Sam Thompson nominated and seconded by RW appointed but wishes it noted that she will not be nominating for next year. Moved by ST seconded by RW, supported by meeting on a show of hands • Vice President – Rebecca Watson for the last year. Moved by RW seconded by 	<p>Provide B Jones with lists of all office bearers, committee members and the executive</p> <p>Follow up Dave Mundy regarding whether any DUCKs guys will take on the grounds committee role</p>

Draft awaiting consent

ST, supported by meeting on a show of hands

- Secretary – Nicole Austin nominated. **Moved by NA seconded by ST, supported by meeting on a show of hands**
- Treasurer – Tanya Steers nominated for a further one year term (with the intention that this be the final year). **Moved by TS seconded by ST, supported by meeting on a show of hands**
- Uniforms committee – Jenny Brittain nominated for one more year (the final year). **Moved by JB seconded by TS, supported by meeting on a show of hands**
- Music committee – Marlena Burling. **Moved by MB seconded by NA, supported by meeting on a show of hands**
- Memorabilia committee - Sharon Szczecinski and Karen Mahar nominated for a further year. **Moved by ST seconded by RW, supported by meeting on a show of hands**
- Grounds & Facilities committee – DM to chat to the DUCKs guys to see if anyone will take on the role
- Fundraising committee – Mel Tibbitts **Moved by TS seconded by ST, supported by meeting on a show of hands**
- Bookclub & Library – Susan Henwood nominated **Moved by SH seconded by RW, supported by meeting on a show of hands**
- School Board Rep – Lara Parsons nominated. **Moved by LP seconded by AW, supported by meeting on a show of hands**
- School Banking – Jenny Safstrom, Shannon Kynaston and Kelly Lang **Moved by TS seconded by ST, supported by meeting on a show of hands**
- Sports sub committee – Leanne Hill nominated. **Moved by ST seconded by TS, supported by meeting on a show of hands**
- DUCKs – Dave Mundy **Moved by DM seconded by RW, supported by meeting on a show of hands**
- Executive members (at least 3 positions, representing the Committees)
 - Alana Arnold **Moved by AA seconded by ST, supported by meeting on a show of hands**
 - Lara Parsons **Moved by LP seconded by ST, supported by meeting on a show of hands**
 - Sara Rose **Moved by SR seconded by ST, supported by meeting**

	<p style="text-align: center;">on a show of hands</p> <ul style="list-style-type: none"> ○ Dave Mundy (DUCKS) Moved by DM seconded by ST, supported by meeting on a show of hands ○ J Brittain (Uniforms) Moved by JB seconded by ST, supported by meeting on a show of hands <p>Note for the records that save for joint appointments, there were no instances of multiple nominations for any positions.</p>																									
	<p>S Thompson: Creation of “class reps” list for 2017</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">K1 Vista</td> <td style="width: 33%;">K01 On-site</td> <td style="width: 33%;">K02 On-site</td> <td></td> </tr> <tr> <td>PP1</td> <td>PP2</td> <td>PP3</td> <td></td> </tr> <tr> <td>Rm 1</td> <td>Rm 2</td> <td>Rm 3</td> <td>Rm 4</td> </tr> <tr> <td>Rm 5</td> <td>Rm 6</td> <td>Rm 7</td> <td>Rm 8</td> </tr> <tr> <td>Rm 9</td> <td>Rm 10</td> <td></td> <td></td> </tr> <tr> <td>S1</td> <td>S2</td> <td>S3</td> <td>S4</td> </tr> </table> <p>General discussion regarding P&C members being present at the class meetings. Also discussion regarding some class meetings being held at the same time and the suggestion was made that a roster could prevent this issue in following years.</p>	K1 Vista	K01 On-site	K02 On-site		PP1	PP2	PP3		Rm 1	Rm 2	Rm 3	Rm 4	Rm 5	Rm 6	Rm 7	Rm 8	Rm 9	Rm 10			S1	S2	S3	S4	
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<p>Any Other Business:</p>																										
	<p>Motion: That Lyra Livich and Associates be reappointed as Auditor for the P&C 2017 calendar year.</p> <p>Moved: T Steers</p> <p>Seconded: A Wallace</p> <p>Passed by the meeting on a show of hands</p>																									
<p>NEXT MEETING:</p>	<p>General Meeting 21st March 2017 Meeting closed at 9.20pm</p>																									