



## **General Meeting – Monday 18 June 2018, 7:30pm - MINUTES**

Present: Kelly Lang, Shannon Kynaston, Vanya Taylor, Vick McAllister, Dave Thompson, Nicole Austin, Lisa Williamson, Susan Henwood, Mel Singor, Karen Mahar, Fiona Patten, Kristina Kotua, Louise Flaherty.

Apologies: Jen Young, Bronwyn Jones, Lara Parsons.

<b>AGENDA ITEM</b>	<b>MINUTES</b>
<b>1. Confirmation of Previous Minutes of meeting held</b> 7 May 2018	<b>Motion:</b> That the Minutes as circulated be accepted as an accurate record of the meeting. <b>Moved: Vanya Taylor</b> <b>Seconded: Shannon Kynaston</b>
<b>2. President's Report</b>	Ongoing organisation of Screenagers screening. May look at venues such as
<b>3. Principal's Report and Questions on Notice</b>	50 attendees friendly school plus. Info overload with ways of communicating. Highlights back to class reps or via teachers.  Kindy reporting night Wednesday 20 <sup>th</sup> .  Picnic benches to go into area at back of art room, in enclosed concreted area.  Prac teachers discussion, specifically regarding P3. School is aware of disquiet of disquiet but it was too late to change.  Nut aware – feedback through class reps - remind parents.  Mulch – anonymous parent complained we weren't using certified mulch. Standard is optional. We're just required to have 30cm. Therefore we will get more mulch in. We're not required to get Kid Safe to come out and certify. Chris to organise additional mulch.  See Appendix.
<b>4. Vice President's Report</b>	-
<b>5. Treasurer's Report</b>	Profit \$1400 movie night Fundraising \$1600 since last meeting (ex movie night) Need to lodge financial report by 30 June. Need to be tracking against financial reports each month. See what's left in contingency.
<b>6. Other Reports:</b>  <b>Fundraising</b>	Set date for pop up bar, term 3. Colour run successful, potentially do it again next year. \$3556 raised for Yr 6. \$1614 P&C fundraising YTD.

<b>Grounds and Facilities</b>	Ropes beginning to fray in playground – Chris to look at.
<b>Book Club and Library</b>	Book fair in book week. Week beginning 20/08/18. Most likely through West books, dress up at school.
<b>Memorabilia</b>	Looking at digitising records and collection of photos.
<b>Music</b>	See Appendix A.
<b>School Banking</b>	-
<b>Uniforms</b>	New skort was approved last board meeting. Made about \$12000 YTD, only \$1000 online orders. Reminders are an option or a summer and winter order form. Look at opening every second week in term 3. Keep in mind faction carnival and school photos. Only 17 people ordered parents faction T-shirt – needed minimum of 30 for print.
<b>School Board Rep</b>	See Appendix B.
<b>DUCKS</b>	-
<b>Sport</b>	-
<b>Year 6</b>	Considering gift to school. Teardrop banners. Mature tree. First aid course – Vicki talking to people who come out to schools. Reduced cost and donation to school.
<b>7. P&amp;C Correspondence:</b>	
<b>8. Review Rolling Action Item List</b>	See Appendix C
<b>9. General Business:</b>	<b>Motion:</b> <b>Moved:</b> <b>Seconded:</b>
<b>10. Other Business</b>	1. Issue was raised around kids not having about break time to eat and play, and the potential for a survey. It's been approx. 3 years since last survey. Some other schools are trialling "reverse" breaks, where kids play first and eat second. Outcome was to recommend that contact school office
<b>NEXT MEETING:</b>	General Meeting – Monday 23 July.

<b>ACTION ITEM</b>	<b>NOTES</b>
Mulch	Chris or organise another busy bee
Lapathon	Best runners, best raisers. Possibly also best class return rate.
Nut aware	Class reps

Fundraising	Kelly to pass on name or reusable bag company - Onya
Budget	Dave to speak with Jen and possibly Tanya re budget lodgement. Insurance to be paid.
Uniform	Working on how to order the same item in different sizes. Send info out re opening times, faction carnival school photos, online ordering etc.
First Aid	Vicki looking into, as above.

## Appendix A

### Music Report - Nicole Austin

- The Millpoint Music & Munch performance was held on Sunday 20 May. It was an outstanding performance and all Band members were extremely well presented and behaved. Congratulations to Mrs Dewing and all of the band members, and a special thanks to Trudy and Garry from the Millpoint IGA who sponsored the event.
- The Year 5 Flute IMMS students have joined the band and we are eagerly awaiting the arrival of the other Year 5 instrumental students. The band is very welcoming of new members who can read music and play 8 notes on a musical instrument (other than piano).
- With the sun positioned low in winter, it shines right into the music room and without any decent blinds, causes quite a problem by shining right onto band members' music and into their eyes. Not to mention the plastic boards currently used to block out the sun falling down regularly whenever a draft enters the room. Mrs Dewing asked me to take photos of the problem last Friday to send to the P&C as she would desperately like some roller blinds installed in the music room. I will be submitting this request in the end of year P&C Wishlist process.
- Mrs Dewing is planning on taking the Senior Choir on a reward excursion to watch the Penrhos production of "The Little Mermaid" on July 25<sup>th</sup> in week 2 of Term 3.

(See pictures below and over the page)



## School Board Report - Lara Parsons

The school board met on Wednesday 16 May, 2018 - Minutes of Meeting can be found on the school website in the next few days. The following items were discussed that are directly relevant to the P&C:

- The proposed addition of a 'Skort' to the school uniform was approved; however, the Board suggested we review the girls uniform options before the main Summer ordering period.
  - A general discussion regarding the school Business Plan focussed on understanding the school priorities going forward and how involved the Board would like to be in working together with the school to implement their own 'projects' - this will be an ongoing discussion.
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## Appendix C

### P&C Rolling Action Item list

Item No	Description	Priority	Responsible person	Date opened	Date due	Status	Notes	Date closed
1	Continue to monitor WACSSO position on amending P&C constitution and update the constitution when appropriate	Medium	Secretary	01.07.16	01.07.19	Active	<a href="#">Dept of Commerce information</a>	
2	Install 2 netball posts during the school holidays to avoid the \$480 installation cost to the school.	High	Vice-President	21.03.17		Active	Matt Allen has volunteered concrete and expertise in installation. New posts in P&C shed. Assistance needed for removal of old posts.	
3	Jen & Vanya to clean out P&C cupboard in under-cover area	Medium	President	02.05.17		complete	Done.	18/06/18
4	Finalise budget graphical representations for inclusion in newsletter and P&C notice board	High	P&C Board Rep	17.10.17		Active	Still to finalise discussions on final options and placement of info around the school.	
5	Investigate possible grant applications	Medium	Secretary	20.03.18		Active	Kristina sent Jen a summary of all available grants in WA; Jen still researching for best fit options	
6	Informal meeting with Lesley / Deb (with PP1 and PP3 class reps) to discuss what might be possible work for a PP busy bee.	Medium	Secretary	20.03.18		Active	Initial scoping discussions held a couple of weeks ago. Jen to follow up in writing.	
7	Organise screening of "Screenagers".	Medium	President	20.03.18		Active	Need to lock in date. Civic centre (400) to inc. other school communities? Cygnet?	