



General Meeting – Tuesday 22 October 2019, 7:30pm - MINUTES

Present: Leanne Hill, Louise Flaherty, Sam Lockyer, Jennifer Young, Vanya Taylor, Susan Henwood, Linda Kut, Camille Jeppesen, Catherine Bromley, Bronwyn Jones, Shannon Kynaston, Fiona Patten

Apologies: Natasha Tavani, Carla Martella

AGENDA ITEM	MINUTES
1. Confirmation of Previous Minutes of meeting held 17 September 2019	Motion: That the Minutes as circulated be accepted as an accurate record of the meeting. Moved: Susan Seconded: Sam
2. President's Report	Vanya won't be returning to P&C in 2020. Think about the messaging and best way to try and increase participation. Kindy open morning information sessions Wed 20 and 27.
3. Principal's Report and Questions on Notice	Paul Litherland session moved to Wed 27 Nov. See attached report.
4. Vice President's Report	-
5. Treasurer's Report	\$74k, statements to end of September (attached). Outstanding budgeted items still remain to be spent. About \$25k for wishlist next year. In a good financial position overall.
6. Other Reports:	
Fundraising	School disco. Budget is \$500, not a fundraiser. Possible date 29 Nov.
Book Club and Library	Catalogues are out.
School Banking	Nil
Uniforms	Query as to whether a change from screen printing to embroidery for the logo is one that requires Board approval. Bronwyn to check with Board members and get back to Fiona.
DUCKS	DUCKs sleepout is this Friday 25 October.
Sport	Nil
Year 6	Shannon discussed next year 6s. Good response to sub-committee expression of interest. Cohort to work on design for year 6 leavers shirt. Leanne discussed this year 6s – debate on best present for school with many novel ideas suggested. This will be discussed with Bronwyn.
Other	Grounds & Facilities, Memorabilia and Music positions remain un-voted / unfilled.

7. General Business:	Linda queried school online lunch orders. Bronwyn noted the current company is not chosen by the school. Linda will investigate whether there are other options. Catherine queried the kindy / pre-primary numbers for next year. Bronwyn and the school will be working on it soon and will be able to provide more detail shortly.
8. Review Action Item List	See below

ACTION ITEMS

ACTION ITEM	PERSON RESPONSIBLE	STATUS	NOTES
Investigate photos of kids on podium at athletics carnival.	Bronwyn	Active	Still following up.
Seek DUCKs assistance to help organise installation of owl house.	Jen / Dave	Active	Offered by Michael Steggher.
Contact DUCKs to advertise grounds and facilities position.	Jen / Dave / Vanya	Active	Neil (through Leanne) for this role. Follow this up.
Progress sub-committee for kindy playground.	Vanya	Active	Process is underway.
Contact COSP re mulch (order as garden bed mulch).	Vanya	Active	
Organise screening of "Screenagers".	Vanya	Active	To be re-scheduled for Nov.
Create wishlist application for Memorabilia photos.	---	Active	Deferred (possibly until nearer fete?).
Re-visit decision on DUCKs / fathering project invoice	Shannon / Dave	Active	To be determined during wishlist
Advertise p&C positions on facebook...			
Investigate storage / disposal of old paint / chemicals from P&C shed.	Dave	Done	Dave emptied some old paint tins over the school holidays. Still remaining in the shed: paint for toilets and paint used for marking ovals.
Facebook post re second hand uniforms	Fiona	Done	
Send reminder to class reps re 2020 intentions	Jen	Done	

NEXT MEETING:	General Meeting – Tuesday 3 December 2019
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Meeting closed (8:58pm)

P&C – Principal’s Report – Tuesday 22nd October 2019

Art Exhibition

The Art Exhibition starts next week. Please make time to pop in and see the student’s wonderful work. Mrs Carpenter and Mrs Bennett have inspired the children to create some truly amazing pieces of art. We thank these teachers for all the work they have put in to creating this exhibition. A big thanks also to the staff who have also donated their time to help out with this.

We also have arranged an open night session for those parents who can’t make it in between 8:30 – 3:30pm. This session combines with the annual open meeting of the School Board. Please see the information below on the School Board Open Meeting.

School Board Open Meeting (and art exhibition)

The School Board invites all parents to attend an open meeting on Wednesday 30 October to find out what the Board has been doing and what the Board is all about. The P&C will also participate and let you know what they’ve been doing and what they are all about too. We will have a brief presentation at 7pm followed by drinks and nibbles (BYO drinks) as you have the opportunity to view the art exhibition in Senior Block. The meeting is in S3 and the art exhibition is in the art room in this block.

School Board Update

The Board is currently reviewing the positive behaviour plan to ensure it includes the concept of Good Standing, as required by the DoE. We will also be looking at the Contributions and Charges and Booklists for 2020. We have received the NAPLAN data and will be presenting this information to the Board too. We have, as I mentioned, been very pleased with the results this year. It shows the work we have been doing is paying off. The Board submitted their application for the grant discussed at the last meeting. We have also discussed our desire to see the roof of the main building improved. We also recently finalised our new Attendance Policy.

Maintenance Funding

Recently the government announced a \$200 million high priority maintenance and minor works program for public schools. We have been informed that, based on being a primary school, our age and number of students, we have been allocated \$52,000. We will also receive additional funding for structural integrity works. From the information we have been given this could include works such as roof repairs, external painting, electrical etc. We will get more details later this term. The total cost of the expenditure is \$59,993 though (for both programs). We are grateful for any funding we get. We thank the parents and community members who have been lobbying for additional funding for schools too. While this won’t pay for the re-roofing of the main block or resurfacing of the courts, every little bit helps the overall maintenance of the school.

Are you returning in 2020?

We still have a number of outstanding “are you returning in 2020” surveys. You should have received a paper copy of this survey last term. If you have not yet notified the office of your intentions for next year, please fill in the attached form and return it to the office as a matter of priority. There are also spare copies available in the front office.

We are currently looking at staffing for 2020 so these surveys are vital for our planning.

Retirement

As you will be aware from the last newsletter last term, we have a number of staff leaving at the end of the year and a couple taking a year off. Mrs Lesley Harris has informed the school that it is her intention to retire early next year. She will, therefore, not be taking on a classroom role in 2020. As she will leave before the end of February, we will be celebrating her career and wishing her a happy retirement along with Ms Jo Lally, Ms Lisa and Mrs Beazley at the end of this year. Mrs Harris is currently on leave. She has had a long career and been a committed professional and a caring teacher. She will be missed.

World Teachers Day

This Friday it is World Teachers Day. The staff are being treated to a morning tea to show our appreciation for the vital work that they do in “developing our students’ potential, enabling their positive contribution to the world”. We are also celebrating terrific NAPLAN results this year. We have been recognised as achieving at the expected level in all areas, as well as achieving **above** the expected level in Year 3 reading and Year 5 writing.

Baha’i Lunch for Staff

The Baha’i Community recognises the importance of teachers and annually shows this by putting on a lunch for the staff. This will occur tomorrow. We thank Payum and his team for their generosity and care.

The Annual DUCKs Camp Out

Thanks to Dave and Justin for organising this event again. As you know, it will occur this weekend. All parents are welcome to camp out on the oval, starting at 4:30pm on Friday. Adults who are not parents must have WWCC. A big thank you to Ashley Griffith for joining in to represent the school. For more details, see the P&C section below.

New Values Mascot Play Competition

This year we have created new values for our school. We need a backing story for each of the values mascots. So, the student councillors would like the students from KPS to write a play for each of our mascots. Each script must go for no longer than 3 minutes or 2-3 pages. We will go through all the scripts and choose a winner for each mascot’s story and they will have their story animated by Mrs Carpenter and voiced by students. These plays will be included in the newsletter and on the school web page. The box for submitting your application forms attached to your entry will be placed in the library. Entries are due by Friday 1st November.



Creativity
Crystal Chameleon



Respect
Rocky Rhinoceros



Integrity
Izzy Iguana



Safety
Speedy Snail



Perseverance
Perry Playtpus

10:00 AM
 22/10/19
 Cash Basis

Kensington Primary School P & C Association Inc

Profit & Loss Budget vs. Actual

January through September 2019

	<u>Jan - Sep 19</u>	<u>Budget</u>
Ordinary Income/Expense		
Expense		
Auditor	300.00	330.00
Community Investment Program		
growth mindset	663.71	1,700.00
Community Investment Program - Other	0.00	5,000.00
Total Community Investment Program	<u>663.71</u>	<u>6,700.00</u>
Contingency Allowance 5%	0.00	2,500.00
Donation to Kensington PS		
Art Prize	0.00	250.00
Blinds for pp3 and music	0.00	3,500.00
consent to go software	0.00	2,500.00
encoding and decoding resources	0.00	840.00
In Residence Program	0.00	5,000.00
junior playground	0.00	3,600.00
Library Book Replacements	0.00	1,000.00
Library Signage	0.00	1,000.00
PE Medals	0.00	700.00
School App License fee and puch	0.00	495.00
senior block umbrellas	0.00	1,100.00
sports medallions	0.00	2,600.00
springboard comprehension	0.00	3,800.00
Vista Street Playground upgrade	0.00	1,000.00
Total Donation to Kensington PS	<u>16,660.00</u>	<u>27,385.00</u>
Futures Fund	0.00	7,000.00
Grounds and Facilities		
Nature Play Maintenance	0.00	500.00
Onsite Kindy Upgrade	0.00	6,000.00
Grounds and Facilities - Other	0.00	500.00
Total Grounds and Facilities	<u>0.00</u>	<u>7,000.00</u>
Insurance		
Uniform Shop Insurance	423.00	400.00
Total Insurance	<u>423.00</u>	<u>400.00</u>
P & C Disco	0.00	500.00
School Banking Expenses	0.00	60.00
Stationary	33.00	200.00
WACSSO	947.03	1,000.00
Website - Ducks	0.00	200.00
Total Expense	<u>19,144.84</u>	<u>53,275.00</u>
Net Ordinary Income	<u>1,195.37</u>	<u>-53,275.00</u>
Net Income	<u><u>1,195.37</u></u>	<u><u>-53,275.00</u></u>

9:58 AM

22/10/19

Accrual Basis

Kensington Primary School P & C Association Inc

Balance Sheet

As of September 30, 2019

	<u>Sep 30, 19</u>
ASSETS	
Current Assets	
Chequing/Savings	
Bank Acc KPS Cheq Account	22,973.97
Cash Reserve KPS	50,181.83
Total Chequing/Savings	73,155.80
Other Current Assets	
Undeposited Funds	100.00
Total Other Current Assets	100.00
Total Current Assets	73,255.80
TOTAL ASSETS	<u>73,255.80</u>
LIABILITIES	<u>0.00</u>
NET ASSETS	<u>73,255.80</u>
EQUITY	
Opening Bal Equity	55,943.46
Retained Earnings	16,116.97
Net Income	1,195.37
TOTAL EQUITY	<u>73,255.80</u>

Kensington Primary School P & C Association Inc
Profit & Loss
 January through September 2019

	Jan - Sep 19
Ordinary Income/Expense	
Income	
Bank Interest	107.99
Fundraising	
Bookfair	24.12
Election Fundraising	4,613.64
Krispy Kreme	288.00
Lapathon	5,285.83
Money for Jam	38.25
Mothers Day Raffel	1,350.00
Quiz Night	1,077.48
School Banking Commission	520.00
sports carnival	2,795.60
Total Fundraising	15,992.92
P & C Membership	10.00
Uniforms	
Music Uniforms	902.00
Uniform Shop	20,493.66
Total Uniforms	21,395.66
Year 6 Fundraising	
Icy Pole Sales	1,131.70
movie night	-932.55
Outdoor Movie Night	6,055.38
Year 6 Fundraising - Other	-3,780.20
Total Year 6 Fundraising	2,474.33
Total Income	39,980.90
Cost of Goods Sold	
Uniform Stock	19,640.69
Total COGS	19,640.69
Gross Profit	20,340.21
Expense	
Auditor	300.00
Community Investment Program	
growth mindset	663.71
Total Community Investment Program	663.71
Donation to Kensington PS	16,660.00
Insurance	
Uniform Shop Insurance	423.00
Total Insurance	423.00
Merchant Fees	453.10
Music Department	-335.00
Stationary	33.00
WACSSO	947.03
Total Expense	19,144.84
Net Ordinary Income	1,195.37
Net Income	1,195.37