



General Meeting – Tuesday 26 March 2019, 7:30pm - MINUTES

Present: Vanya Taylor, Jennifer Young, Shannon Kynaston, Fiona Patten, Louise Flaherty, Susan Henwood, Leanne Hill, Linda Kut, Samantha Lockyer, Mel Bowden, Camille Jeppesen, Tash Tavani, Andrea Higgins, Cathy Godden, Bronwyn Jones

Apologies: Cat Bromley, Steele Bromley, Sharon Szczecinski

AGENDA ITEM	MINUTES
1. Confirmation of Previous Minutes of meeting held 25 February 2019	Motion: That the Minutes as circulated be accepted as an accurate record of the meeting. Moved: Bronwyn Seconded: Louise
2. President's Report	Welcome to new faces, quick summary of how meetings usually function. Motion: That Lyra Livich and Associates be reappointed as Auditor for the P&C 2019 calendar year. Moved: Vanya Seconded: unanimous show of hands by committee members Shannon has the financial reports in order. The auditor reported that the financial summary is coherent and compliant. Motion: That the Audit Report circulated at the meeting be accepted and approved by the meeting. Moved: Vanya Seconded: unanimous show of hands by committee members
3. Principal's Report and Questions on Notice	See Appendix C Some discussion around usability of SmartLink app. Financial Literacy program is going ahead.
4. Vice President's Report	Nil
5. Treasurer's Report	Profit and loss available. Financial information will be updated at the end of each month. Financial balances were slightly out from last year. Learning process for all. Year 6 cap to be set in term 1. Items included; camp, yearbooks and school gift. Everything is sorted with Della / KPS. Wishlist items \$29,500 paid to the school. \$47,500 balance. All things budgeted for will be kept to a strict budget.

<p>6. Other Reports:</p> <p>Fundraising</p> <p>Grounds and Facilities</p> <p>Book Club and Library</p> <p>Memorabilia</p> <p>Music</p> <p>School Banking</p> <p>Uniforms</p> <p>DUCKS</p> <p>Sport</p> <p>Year 6</p>	<p>Entertainment book. Each book gets P&C \$14. 1st April is deadline. Flyers can be distributed in the class flyers. Suggestion to Kensington Connect facebook page. Federal election – 11 or 18 May (week 2 or 3). DUCKs have got team together for bbq. Everyone to start getting ready. Advertise Kensington connect for election day.</p> <p>Possible social committee – running the parent social event. Quiz night possibly 9 Nov but will be confirmed.</p> <p>DUCKs sleep out will work around other dates.</p> <p>(position still unfilled)</p> <p>Nil.</p> <p>(position still to be voted)</p> <p>(position still unfilled)</p> <p>See Appendix B. Query as to where advertising banners can go. Main door near admin office. Coordinator at bank is happy to come and talk at assembly.</p> <p>Bigger bulk orders, rather than many through the years. Wait until after board meeting next week. Up the insurance (already budgeted for \$400 for insurance).</p> <p>Nil.</p> <p>-</p> <p>To-ing and fro-ing about what the year 6s can and can't fundraise. There is a cap put on how much we can raise. \$70 per student is the cap. Total of \$3150. Current fundraising is \$5180. Change of providers for camp – increase of \$40 per student. Propose to increase to \$100 per student. Movie night sales - 446 tickets.</p> <p>General discussion of constitution, rules for year 6 sub-committee (context: they can raise money and spend it in the same year).</p> <p>P&C 'gifted' the Year 6s the movie night as a fundraising event. Limit to one main event, and other fundraising can be done outside of the school.</p> <p>Suggestion to review on Year 6 fundraising cap at each AGM. Bronwyn suggested to have a \$100 cap per student which can then be reviewed at any time, which was agreed by all. Also agreed by all - movie night is a year 6 event every year. Likely date for next year's movie night - Week 7 (Friday 20 March) – to be confirmed.</p> <p>Donation of leftover food and drink from movie night to go to election event.</p>
<p>7. Review Action Item List</p>	<p>See below</p>
<p>8. General Business:</p>	<p>None</p>
<p>9. Other Business</p>	<p>None</p>

NEXT MEETING:	General Meeting – Tuesday 7 May 2019
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ACTION ITEMS

ACTION ITEM	PERSON RESPONSIBLE	STATUS	NOTES
Investigate storage / disposal of old paint / chemicals from P&C shed.	DUCKs / Dave	Active	
Send electronic copy of constitutions (WACCSO and KPS) to office bearers	Jen	Active	
Advertise for grounds and facilities position and music position	Jen	Active	
Note to class reps to get ready for election cake stall.	Jen	Active	
Monitor WACSSO amending P&C constitution.	Jen	Re-visit 2019	
Investigate possible grant applications from summary list of available WA grants.	TBA	Re-visit 2019	Just needs a volunteer to investigate.
Organise screening of "Screenagers".	Vanya	Re-visit Term 2	Venue: Cygnet / Lifestream?
Possible action item to pay someone to scan old photos for preservation (memorabilia)	TBA	Re-visit 2019	Possible wishlist item.
Remove Kelly Lang and Dave Thompson from P&C banking.	Shannon	Done	

Appendix A

Fundraising Report – Camille Jeppesen

- Fundraising Calendar
 - Entertainment books
 - Federal Election
 - Parent Social Committee
 - Class Reps
 - Miscellaneous
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Appendix B

School Banking Report – Mel Bowden

The banking program has been progressing well this term, with around 30 regular depositors. We have been managing with just two of us so far, but have just secured assistance from another couple of Year 2 parents, starting this week. I also have another person willing to help from Term 2, so we'll have 5 in total, allowing for a good roster.

In order to further promote the program, I have some posters coming from CBA that I would like to post around the school to advertise our banking day. We also have the opportunity to schedule a information session with our coordinator, perhaps at an assembly during term 2 to reach the parents, but we'd have to book that soon, as she is in high demand. We also have a number of left over reward items from previous years that I'd like to use to encourage kids to consistently bank. Is it possible to hand these out at an assembly? They could be drawn in advance to reduce the time impost.

Principal's Report – Week 8, Term 1 2019

Harmony Day

Last Thursday we celebrated Harmony Day through a series of cultural performances. Harmony Day celebrates cultural diversity so it was an ideal way to do this. The performances included dance from China, Bali and India (Bollywood) as well as a Brazilian martial art demonstration (a combination of dance, acrobatics and music) called Capoeira. Thank you to Rachael Kostusik, our Japanese teacher, for organising the day. Unfortunately, the final performance of the day was cancelled unexpectedly but Sensei Kostusik filled in for a short time by introducing us to some Japanese culture. Parents will receive a small refund for the cancelled performance which will sit in each child's account to be used for future event payments.

Cyber safety – Paul Litherland and Legal Aid

In 2017 the P&C invited Paul Litherland (ex-policeman and expert on this topic) to present a parent session on cyber safety as well as present to the Year 5s and 6s. The idea was that this would be a biennial event. This would mean that it would be scheduled to occur this year. Will you be continuing this or should I look for an alternative? I know Legal Aid run workshops for students and possibly parents. What do you wish me to do?

School Board

We have six new parent Board members. Four will serve two year terms and two will serve 1 year terms. This will allow us to get back into a pattern of four new members each year (total of 8 parent members). I can't release all the names yet as parents are required to have national police clearances done with the Dept. of Education, and these are taking time to obtain because it is a busy time of the year for these. Carla Martella and Mike Purves can be confirmed. We hope to announce the other four in the Week 10 newsletter. Di Filmer and Siobhan Bushen will join Claire Backhouse and Sue Millar as staff representatives. We thank all those members whose terms have finished. We are very grateful for their terrific contribution to our school: Pharyn Thompson, Mark Thompson (former Chair), Jeremy Hogben (our vice chair), Donatella Giasante (our secretary), Lara Parsons (P&C rep) and Nicole Austin. We also thank Debb Dellar and Megan Mehnert whose terms as staff representatives have finished. We are having a farewell and welcome meal after next week's Board meeting. New Board members will have an induction in the near future.

Annual Report

The Annual Report will be published by the end of the term, after the Board has reviewed and approved it. You will be provided with a link to it at the end of the term. Thank you to Mrs Tracey Carpenter for her desktop publishing skills.

Values

The School Board will be looking at the recommendations of the board subcommittee on Values. For your information, we have narrowed down our values to five and will present these to the Board next week. The Board will then be able to review these recommendations and finalise them, hopefully, so we can announce them ready for the start of Term 2. They will also look at the

subcommittee's recommendations on the school motto, vision and mission statements. The subcommittee has recommendations on how to promote and embed these within our school.

Student Leaders

At tomorrow's assembly we will be giving the student leaders (all Year 6s) their leaders' pin and announcing their leadership roles. We thank them for their willingness to serve and to lead. They will be involved in a leadership training day at the school next term.

Annual Reminders

In tomorrow's newsletter we will publish the annual reminders. These are things that it is important that we ensure parents know and understand about how the school runs. These items are in the parent handbook but we are required to provide a reminder through the newsletter to increase the coverage. I will be asking the School Board to consider how we can improve the readership of the newsletter as I suspect a lot of people don't read it due to the fast paced nature of our modern lives.

Parent Teacher Interviews

As in previous years, all interviews (K-Yr 6) will be held in the Senior Block and will be timed for 12 minutes with a 3 minute changeover. A bell will be rung to ensure timings are kept under control. A short break for staff will also be scheduled in the afternoon. Sign-up sheets will be placed on class noticeboards and/or class emails for your convenience in the near future. Some interviews will need to occur before or after the scheduled day – please communicate with your child's teacher as to a suitable time and day. Please contact your child's teacher if you haven't heard from them about this by next week.