



## General Meeting (via Zoom VC) – Tuesday 16 June 2020, 7:30pm - MINUTES

Present: Ed McLarty, Shannon Kynaston, Dave Mundy, Kris Kotua, Bronwyn Jones, Susan Henwood, Sherrie Xiong, Drew Dunn, Jennifer Young

Apologies: Carla Martella, Camille Jeppesen, Caroline Hill, Adam Goodwin

AGENDA ITEM	MINUTES
<b>1. Confirmation of Previous Minutes of meeting held</b> 5 May 2020	<b>Motion:</b> That the Minutes as circulated be accepted as an accurate record of the meeting. <b>Moved:</b> Shannon <b>Seconded:</b> Kris
<b>2. President's Report</b>	Ed reported that the kindy cubby house has been installed, still to be painted. Lego masters competition had 24 entries at last count. Judges still to be finalised, with Ed to potentially approach WA winners of TV show to see if they can be involved. Hoping to progress mulching over the upcoming holiday period, noting a few people have indicated their availability to assist.
<b>3. Principal's Report and Questions on Notice</b>	<i>See attached report</i>
<b>4. Vice President's Report</b>	Drew reported that the communications plan was distributed to Board for review, who are supportive of the work but had a different view of the scope. It is suggested to produce two documents: a communications strategy for the P&C exec to reference, and a how-to / conduct style document with agreed communication guidelines (for the broader P&C and class reps). Drew will progress the development of these documents.
<b>5. Treasurer's Report</b>	See attached financial reports. Shannon reported \$42k in working account and proposed \$30k to be transferred into a fixed term account (for 6 months). This was agreed by all P&C members present and will be actioned before the end of the financial year.
<b>6. Other Reports:</b>	
<b>Fundraising</b>	-
<b>Board</b>	Bronwyn noted that the Board intends to work on a brochure to promote the school. Also reviewing the current sunsmart advice to re-evaluate the policy on hats not required in term 2 and 3.
<b>Book Club and Library</b>	Book club has continued through online ordering. Orders about half as usual.
<b>School Banking</b>	School program is currently suspended.

<b>Uniforms</b>	Kris reported uniforms currently doing a roaring trade with 10-20 online orders a week. Admin staff in front office have been wonderful in assisting with delivery of orders and everything has been working well.
<b>DUCKS</b>	Dave noted DUCKs are trying to get organised for next semester (initial thinking is to do the bushwalk event). Hoping to reschedule contact from fathering project but has been difficult to tee a date. Also working to have a big re-launch for 2021, in time to plan ahead for new families.
<b>Sport</b>	-
<b>Year 6</b>	Preliminary preparations in progress for Year 6 camp.
<b>Music</b>	-
<b>7. Review Action Item List</b>	As noted below.
<b>8. General Business:</b>	Noting relaxation of COVID-19 restrictions, initial discussions around potential events that could be run in term 3. Lapathon was suggested (and supported) as it is: relatively easy to organise, well-liked by the children and raises a good amount for the P&C.
<b>NEXT MEETING:</b>	Tuesday 28 July 7:30pm (Term 3, Week 2)

## ACTION ITEMS

ACTION ITEM	WHO	STATUS	NOTES
Mulch for nature playground area.	TBA	Active	Potentially organised for school holidays if possible.
Initial scoping discussion for 2021 Fete.	Carla, Adam and others	Active	Timing is not urgent.
Communications strategy Communications guidelines	Drew	Active	Board input to be actioned.
Finalise lego masters competition	Ed	Active	Entries due June 24.
Investigate readathon	Susan	Active	Timing not determined.

**Meeting closed 8:30pm**

## **Principal's Report for the P&C Meeting on 16<sup>th</sup> June 2020**

### **Thank you**

I wish to express our gratitude to you all for your understanding about the Phase 3 requirements. We are beginning to restart some of the activities that parents and community members run. Basketball and netball training are restarting and so are Baha'i lessons. We are planning for Choir and Running Club to start in Term 3. It is nice to see these sorts of things restart as we can begin to see the light at the end of the tunnel.

### **Cleaners Day**

On Monday it was Cleaners Day. Across Australia, school cleaners were recognised and celebrated for the incredible work they have done to keep our schools safe and clean throughout the COVID-19 pandemic. To celebrate this day our students made a thank you video clip which can be found on our home page on our website or there is a link in tomorrow's newsletter.

### **Student Voice Forums**

Next week we will be assembling a group of students (two representatives from each class) and running a forum for students to share what they like and don't like about the school and their ideas for improving the school. This will help us plan for the future, and especially our new business plan starting next year. Some ideas we will be able to implement quickly and some may take a bit longer to plan and finance. We are looking forward to getting the children together to share their thoughts and ideas.

### **Planning for the Future – School Board and Biennial Community Survey**

We will be discussing with the School Board all the things we have liked and disliked about the changes we have had to make during this COVID-19 crisis. We wish to capture everything that has been good and see if we can continue it, while ensuring we remove all the things that have been unfortunate. We also want to see how we can build on the positives.

In addition, we will be providing all parents, staff and Year 4-6 students with the opportunity to provide the school with feedback on this as well as anything else that they care to provide, through our biennial survey which will be sent out next Wednesday 24<sup>th</sup> June. Please keep an eye out for this email notification.

### **Loose Parts Play**

'Loose parts' is a term that refers to any material that can be moved, carried, stacked or altered. Often they are things people throw away but they are actually still good to play with. Loose parts can be natural or recycled materials. The play inspires creativity, discovery and exploration. It also supports children in risk assessment and management, sharing and respecting each other's ideas and needs. We are in the planning stages for providing opportunities for our children to enjoy loose parts play by setting up a storeroom in the sea container for materials that children can use at break time or as part of lesson time. We will get a lot of supplies from [ReMida](#) but if your office/place of work is throwing out materials that children could use or if you have a collection of natural objects such as nuts, shells, pebbles etc., please consider donating them to the school. We have included some links to video clips on loose parts play for your information in tomorrow's newsletter.

### **Quadrangle Upgrade**

As you know, we've been feeling that our quadrangle is looking a bit tired. We have been considering how we could make it more inviting and appealing. We would love to include some art work and seating as well as some representation of the Noongar culture. We would also like it to represent our school values. If you have any expertise or experience in planning or building outdoor environments, we would appreciate your advice. Please email or phone the office and let us know what you could offer and about your availability. This is a long term project as it will involve applying for grants and raising funds.

### **Riding Safely to School**

During this pandemic we have noticed a sharp rise in students riding their bikes and scooters to school. Our Bike shed is packed. This is something we may need to review and something I know the P&C have been considering. We are wondering whether we should have a separate area for scooters or reorganise the racks inside the shed, or should we have an additional space for, perhaps, the pre-primary students who are riding their bikes or could we extend the bike racks to provide extra racks just outside the shed. We would appreciate your ideas and feedback. I have also included some safety tips for cycling in tomorrow's newsletter.

### **Teacher Availability After School**

We realise, for some of you, especially the parents of young children, that it has been strange not seeing your child's teacher regularly. In order to provide an informal opportunity to see your child's teacher we have set up a roster for staff in Years 1-6 to be at a gate once a week. The kindy and pre-primary teachers are available most days after school at their gates on Banksia Tce. This roster will be published in tomorrow's newsletter.

### **Zoom Meetings or Face-to-Face**

As long as we stick to the 2 square metres rule and record who attends, we should be able to meet in person for P&C meetings. You might need to get RSVPs to ensure we don't get too many people here. However, historically our numbers would indicate we should be safe. By next meeting we may be in Phase 4 but either way we could consider meeting in person.

### **Vale Jim Hurst**

We have just been informed that Mr Jim Hurst, a principal at Kensington PS in the early years of this century, has passed away. We are grateful for his years of service to this community.

## Kensington Primary School P & C Association Inc

### Profit & Loss Budget vs. Actual

January through April 2020

	Jan - Apr 20	Budget
<b>Ordinary Income/Expense</b>		
<b>Expense</b>		
Auditor	310.00	330.00
Community Investment Program	0.00	5,000.00
Contingency Allowance 5%	0.00	1,460.00
Donation to Kensington PS		
Art Prize	0.00	250.00
Basketball Backboards and Lines	0.00	1,600.00
Cafe Blinds for Deck Rooms 1&2	0.00	1,750.00
Connectors (Upper Prim)	0.00	3,750.00
Front Row Juno (Voice Amp)	0.00	2,240.00
In Residence Program	0.00	5,000.00
InitialLit Literacy Program	0.00	7,450.00
Library Book Replacements	0.00	1,000.00
Online Library System	0.00	800.00
PE sports medallions	0.00	800.00
PP Indoor and Outdoor Equipment	0.00	1,000.00
School App License fee and puch	0.00	500.00
STEM Storage Trolley	0.00	1,150.00
<b>Total Donation to Kensington PS</b>	<b>29,420.71</b>	<b>27,290.00</b>
Fathering Project Membership	0.00	400.00
Futures Fund	0.00	4,000.00
Grounds and Facilities		
Nature Play Maintenance	0.00	500.00
Grounds and Facilities - Other	272.73	500.00
<b>Total Grounds and Facilities</b>	<b>272.73</b>	<b>1,000.00</b>
Insurance		
Uniform Shop Insurance	0.00	500.00
<b>Total Insurance</b>	<b>0.00</b>	<b>500.00</b>
P & C Disco	0.00	500.00
School Banking Expenses	0.00	60.00
Stationary	0.00	200.00
WACSSO	0.00	1,000.00
Website - Ducks	0.00	300.00
<b>Total Expense</b>	<b>30,204.35</b>	<b>42,040.00</b>
<b>Net Ordinary Income</b>	<b>-25,788.82</b>	<b>-42,040.00</b>
<b>Net Income</b>	<b>-25,788.82</b>	<b>-42,040.00</b>

7:42 PM

15/06/20

Accrual Basis

**Kensington Primary School P & C Association Inc**  
**Balance Sheet**  
As of May 31, 2020

	<u>May 31, 20</u>
<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
Bank Acc KPS Cheq Account	26,430.52
Fixed Term Futures Funds	11,000.00
<b>Total Chequing/Savings</b>	<u>37,430.52</u>
<b>Total Current Assets</b>	<u>37,430.52</u>
<b>TOTAL ASSETS</b>	<u><b>37,430.52</b></u>
<b>LIABILITIES</b>	<u><b>0.00</b></u>
<b>NET ASSETS</b>	<u><b>37,430.52</b></u>
<b>EQUITY</b>	
Opening Bal Equity	55,943.46
Retained Earnings	9,680.80
Net Income	<u>-28,193.74</u>
<b>TOTAL EQUITY</b>	<u><b>37,430.52</b></u>