



# Assessment and Reporting Policy

## **Supporting Documents:**

Kensington PS Assessment Schedule

Kensington PS Reporting Schedule

Kensington PS Report Writing Style Guide

## Curriculum

Kensington Primary School will implement the Pre-primary to Year 10 Western Australian curriculum in accordance with:

- the Policy Standards for Pre-primary to Year 10: Teaching, Assessing and Reporting
- the Principles of Learning, Teaching and Assessment detailed within the Outline.

In relation to Kindergarten:

- Belonging, Being and Becoming: The Early Years Learning Framework (EYLF)
- Kindergarten Curriculum Guidelines guide

## Assessment

Kensington Primary School will:

- monitor and assess individual student achievement, referring to the Principles of Learning, Teaching and Assessment detailed within the *Outline*
- develop and administer assessments in relation to the content of the Pre-primary to Year 10 Western Australian curriculum
- ensure that assessments enable all students to demonstrate their knowledge, understandings and skills in relation to the year-level achievement standard
- develop processes to support all teachers in making valid and reliable judgements
- use data from prescribed national and state wide assessments to inform teacher judgements about student achievement

To achieve this administration will:

- provide teachers with a whole school assessment schedule
- timetable collaborative time for teachers to develop assessment tasks and success criteria
- support teachers to moderate student work to make reliable judgements through professional learning, collaborative DOTT time and resources such as Brightpath
- align performance management with constructive feedback to the effective delivery and assessment of the WA curriculum
- promote data literacy through professional learning on formative assessment

To support teachers to develop and moderate assessments that enable students to demonstrate their knowledge and skills clusters will:

- consider the six assessment principles and reflective questions when discussing and creating assessment tasks  
<https://k10outline.scsa.wa.edu.au/home/assessment/principles-and-reflective-questions>
- collaboratively formulate assessment activities and success criteria
- use collaborative time to moderate for learning and reporting

Individual teachers will:

- follow the assessment schedule to collect data
- use SCSA documents to assist in making valid judgements (Judging Standards, Assessment Activities, Assessment Snapshots, Assessment Principles and Reflective Questions, Overview of Research)  
[https://k10outline.scsa.wa.edu.au/home/assessment/judgingstandards/\\_recache](https://k10outline.scsa.wa.edu.au/home/assessment/judgingstandards/_recache)
- make assessment criteria available to students before or during an assessment task
- use formative and summative assessment to inform future learning
- ensure all tests are fair and students have alternative ways to demonstrate their knowledge and understanding
- use assessment to give quality feedback to students to make them aware of the skills needed to improve their learning
- use a collection of work samples, assessment activities with success criteria and formal assessments to moderate against the judging standards to make a decision about a reporting grade on the 5 point scale
- meet with parents and care givers on request to provide information on an individual student progress (both academic and social/emotional) and inform parents/care givers of how they compare to their peers
- use quality assessments and the prescribed form to refer students to the SAER committee who are working either well below or above their year level in any specific learning area so they can be supported with an IEP/GEP

## Reporting

Kensington Primary school will:

- formally report to parents at the end of each semester using the five point scale. The components of the report will meet the Policy Standards for Pre-primary to Year 10: Teaching, Assessing and Reporting
- administer and disseminate to parents/care givers the reports from national and state wide assessments as appropriate
- submit to the Authority end of Semester 2 achievement descriptors/grades for the students enrolled at the school
- provide a reporting style guide to teachers as a guide to how to write reports at Kensington Primary School
- report on a student's progress/achievement in terms of a modified curriculum for SAER students that are unable to access their year level curriculum in specific learning areas, in consultation with parents and care givers.

Teachers at Kensington Primary school will:

- provide information to parents and care givers on individual student achievement when requested
- use the Kensington reporting style guide when writing formal reports at the end of each semester