

Attendance	Bronwyn Jones (Principal), Brendan Joss (Chair), Claire Backhouse, Clare Brook, Emily Hasson, Ashley Griffiths, Katja Gvozdenovic, James Ramsay, Simon Keen, Mike Purves, Adam Bartle, Erin Sutton, Wayne Smith
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Item Number	Time	Topic	Discussion / Key Points	Actions / Person Responsible
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1	2 min	Welcome (Chair)	Meeting Opening The Board pays respect to and acknowledges the traditional custodians of the land on which this meeting takes place, and also pays respect to Elders both past and present.	
2	2 min	Apologies (Secretary)	Linda Kut, Susan Lees	
3	1 min	Correspondence (Secretary)	- Letter confirming review date in Term 4	
		Conflict of Interests	- Use of facilities: Katja	
4	5 min	Confirmation of Previous Minutes of meeting	Motion: That the minutes as circulated be accepted as an accurate record of the meeting.	First: Brendan Second: Mike
5	30 min	Principal's Report	<ol style="list-style-type: none"> 1. Annual Report – Confirmation - Motion to accept the annual report and publishing 2. Business Plan – confirmation Motion 2021-2023 Business plan is accepted by the board 3. Sunsmart Policies - Correspondence from a PP parent requesting us to regularly prompt. - We already place sunscreen out for students to use 	<p>Motion accepted</p> <p>Motion Accepted</p>

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			<ul style="list-style-type: none"> - Problematic to remind on a regular basis as we wouldn't be able to guarantee and then we would become liable? - Students are not out for longer than half hour and there is plenty of shade. - Already do get to apply at excursions and sport carnivals - Last year we did change policy to include hats all year - Does the board feel there is a need to revise our current policy?: discussion including how day care deal with this needing to physically put on, time factor to apply, range of alternatives other than just sunscreen (e.g. long sleeve clothing). 	Board determined no adjustment to policy at this time just continue to offer sunscreen and sun safety advice.
6	10 min	Financial Report	<p>School Budget Endorsement</p> <ul style="list-style-type: none"> - Red values are from P&C donations - Chaplaincy cost is covered through targeted funding that school only get if they have them. Use is increasing - can be self-referred through chaplain box, teacher or parent referred. Some regularly seen; others one off. <p>Motion to endorse the 2021 School Budget</p>	Board accepted
7	20 min	School Brochure Working Group Feedback	<ul style="list-style-type: none"> - Tracey Carpenter has worked her graphic design magic on this document. 	Edits: Our School Values -capital School -remove first everyday

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			<ul style="list-style-type: none"> - Decision made to eliminate the need to change document every year so went for no percentage of students in graduates. - Insert Japanese testimony - Golden triangle letter drop with a kindy enrolment message - Send to local day care centres: can be problematic as they offer their own kindy programs. Thought to give just brochures 	<p>Try yellow banksia on front page Letter drop and daycare distribution</p>
8	20 min	Community use of school facilities – charges and private tutors/therapists	<p>Now the school is required to complete a full deed of license – which is a two-part document including a risk assessment and signed agreement.</p> <p>Previously we were able to just complete community use agreements for any not for profit organisations. This is now costing in time and effort and there is a requirement that we charge something even if peppercorn amount of \$1.</p> <p>Currently for indoor areas \$18/hr regular or \$25/hr casual and Outdoor \$10/hr</p> <p>Comparisons: Como PS \$22/hr for hall</p>	

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			<p>South Perth PS \$26/hr if use air-con or \$22/hr if no air-con for hall, library or classrooms</p> <p>Current users –</p> <p>Local cricket club – charged due to wear and tear on oval</p> <p>Basketball - not charged</p> <p>Netball run by P&C - not charged</p> <p>Tennis - charged</p> <p>Clubs (eg young engineers, firetech etc) - charged</p> <p>Bahai – not charged</p> <p>Discussion should charge non-school sport to assist with replacement of items (eg backboards)</p> <p>One off administration costs? Or increase costs to be in line with other schools and absorb the cost of administration?</p> <p>Motion to increase fees \$22/hr for regular use and \$50/hr for casual usage.</p> <p>Discussion regarding if we are able to make income stream by offering for party hire etc run through P&C?? – insurance required and then risks of damage, cleaning and reputation would make this</p>	<p>Motion accepted to increase to \$22/hr regular and \$50/hr casual users.</p> <p>Bronwyn to investigate if this occurs elsewhere.</p>
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			challenging. If we had a large hall it would be better than our classrooms also as there is equipment etc out.	
9	5 min	P&C Report	<ul style="list-style-type: none"> - Focusing on fete with around \$15000 in sponsorship locked in already. 6 months until fete 2-7pm Saturday 6 Nov. - Communication strategy proposal – Facebook with code for closed group, as well as, public section. - Suggestion was not to replicate communication regarding school events as want parents to look at school app - \$2280 profit from election - DUCKS relaunch - Geoff Baker regarding resurface of basketball courts around August before anything will occur. <p>Discussion regarding P&C rep no longer a set position so Bronwyn currently fulfilling this role.</p> <p>Erin will contribute information regarding fete as she is on the fete committee, and Bronwyn will continue regarding general items from P&C.</p>	

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10		Other Business		
		10.1 Community Rumours/Concerns	<p>- Student name badge: to assist with students knowing each other, relief staff, staff to know more students than just those they have taught & office team. Power of relationships and name knowing is huge for making people feel part of the team.</p> <p>Has been some issues with loss of badges, holes (suggest - put in button holes or on collars).</p> <p>-Lunch orders: poor quality of lunches is being discussed. Have been some distribution issues with new timetables.</p> <p>Could we do once a month for a sausage sizzle canteen? – Same people volunteer which makes challenging.</p> <p>The introduction of traffic light system has previously made viability of canteens difficult.</p> <p>Timetable: gone to a compromise between student and teacher desire. Eating second was most popular aspect for both students and staff; we now have 1 break eat first (otherwise would be very late) and 1 break eat second.</p>	To be taken back to P&C to look at again.



KENSINGTON PRIMARY SCHOOL BOARD

Meeting

Monday, 10 May 2021 - Meeting 03/2021

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11	5 min	Board Meeting Reflection		Completed by Emily
		Meeting Closed	7.01pm	

Signatures

Brendan Joss, Board Chair

Bronwyn Jones, Principal