

**KENSINGTON PRIMARY SCHOOL BOARD
MINUTES**

Wednesday 11 May, Meeting 03/2016

1. Welcome: 5:05pm

The Board pays respect to and acknowledges the traditional custodians of the land on which this meeting takes place, and also pays respect to Elders both past and present.

2. Apologies:

Melanie Noid

3. Attendance:

Belinda Moharich, Dale Collins, Lisa Williamson, Alicia Taylor, Lesley Harris, Terence Pestana, Rhonda Skinner, Susan Lees, Fiona Reid, Mark Thompson, Susan Tremain, James Ramsay, Karen Mahar, Nicole Austin, Della Nuthall (Guest), Jenny Brittain (Guest), Mark Taylor (Guest).

4. Correspondence

In: Nil advised

Out: Nil advised

5. Confirmation of Minutes of Previous Meetings

The Board confirmed the minutes of the meeting of 16 March, 2016.

Moved: James Ramsay

Seconded: Susan Tremain

6. Finance Report

Della

Della Nuthall, the School's Registrar, presented the 2016 Student-Centred Funding Statement and the Cash Report to the Board again with the figures. The figures show how the money is being received this year and how it is divided up. The Board also viewed the Funding Agreement for Schools 2016 and Belinda, School Board Chair, signed it.

7. CoSP Local Area (Kensington) Traffic Management Study Working Group

Mark

We welcomed Mr. Mark Taylor, Director of Infrastructure, from the City of South Perth. Mr. Taylor spoke to the Board about his team's role and their responsibilities for the area, such as looking after the local parks as well as providing schools with opportunities and/or funding for things like tree planting.

Some of the discussion we had with Mr. Taylor included ideas for the 90th Anniversary of the School and the Morris Mundy Reserve. In regards to the 90th Anniversary, there was a suggestion of getting the school involved in the Heritage Trail Walk. Although there is not enough time to plan this for the Fete, it could be looked into for next year. It is a great opportunity for the school to connect with the City.

A popular place for Kensington families to visit is the Morris Mundy Reserve. The issue spoken to Mr. Taylor was about the toilet facilities. There is a toilet block at the Reserve, however, it is only opened for sporting events when organised by the CoSP. Mr. Taylor said a possible solution could be to have the toilets opened on weekends during certain times (eg. Closed at 5pm due to no lighting in the area). Mr. Taylor said he could look into a solution for this issue.

Mr. Paul Edwards, the Traffic and Design Coordinator for the City of South Perth, will be attending the next meeting in June to discuss traffic management and how it will affect Kensington P.S.

8. Uniform Review Sub-Committee

Jenny

We welcomed Jenny Brittain from the Uniform Committee. Jenny and the committee have been working hard to decide on the best avenue for changing the school uniform. The committee discussed the scope of changes wanted as well as a time frame for the introduction of the new uniform. The Uniform Review Sub-committee met on Tuesday, 10 May, 2016 where Jenny and Marie Short discussed with Alicia and James their suggestions. Below is a brief rundown of the discussions had and also information regarding the uniforms themselves.

The Sub-Committee decided that the best option would be to introduce a new Polo shirt at the beginning of a school year (2017) then introduce the rest of the new school uniform in the year following, allowing time for old stock to be sold.

The Polo shirt would be the major change to the school uniform as we would go from a plain gold polo shirt to a bottle-green polo shirt with some gold detailing. The other uniform changes are minor (regarding looks) as they will be the same bottle-green colour, just changing the number of options per item (for example, the Uniform Shop currently offers 3 hats and the committee would like to reduce this to one) as well as minor styling and material changes.

The Committee brought two different Polo shirts to the Board meeting – The “Legend” and the “Teammate”. Both are bottle-green although have different detailing. The Board members expressed their views on each new design.

Some other key points to note are that both of the shirts are cheaper than the current plain polo. The Uniform Shop would also go with one supplier (that they already use – they provide the school bags) rather than the current situation of using four suppliers. Using this one supplier will also allow the Uniform Shop to stock school bags on site.

The Board discussed the polo shirt options and voted on their preference. It was voted 10-4 for the ‘Legend’ polo shirt to be shown to the school community for discussion.

Action: Between this meeting and the next (08 June), the Sub-Committee will meet with the School Councillors to get their feedback on the new ‘Legend’ polo shirt.

Action: Lisa (Acting Principal) to allow the 'Legend' polo shirt to be displayed at a School Assembly to show the parent community.

Action: Results from the discussions from the parents and the school councillors to be brought back to the Board for final consideration of the shirt component of the school uniform.

9. Feedback from P&C Meeting

Nicole

9.1 Principals Report

- Sharon and Della are in charge of preparing the KPS Newsletter whilst Loretta and Janine take on acting roles elsewhere. Cut-off for all articles is COB Tuesdays.
- The calendar on the KPS Newsletter is in DRAFT format only. Some complaints have been received by parents, particularly around inter-school events, however all P&C members agreed that they were happy with the draft dates in the absence of nothing else.
- Latest white ant audit identified more tree culling is required primarily around the office and the quad.
- The basketball courts need resurfacing
- Final library design has been approved. ETA last 2 weeks of Term 2 - library will be closed during the fit-out. Possible Book Fair in Weeks 1-3 of Term 3 to celebrate the Grand Opening!
- Lisa and Rowena Mills to meet with Kath Ward from Kent St SHS to discuss how the SHS can be involved in and/or support our fete.
- Lisa is still the Acting Principal until 01 June, 2016.

9.2 Grounds and Facilities

Last Naturescape busy bee scheduled for Saturday 14 – Sunday 15 May to erect the spider rope climb and general maintenance
It was identified that the handrails and rails that hold the shutters in the undercover area need painting.

9.3 Fundraising

The Lapathon has been added to the school calendar, for Friday 01 July (last day of Term 2).

9.4 Music

Mass Choir scheduled for 31 August.

9.5 DUCKs

Fishing trip was successful.

10. Business Arising from Meeting held Wednesday 16 March, 2016

10.1 Suggested Prospectus

Belinda

Due to Belinda being unwell, the committee was unable to meet to discuss the prospectus before this Board meeting.

However, Susan Lees brought in a brochure similar to a prospectus, from Kent Street Senior High School. Thank you Susan for allowing us to view this.

11. New Business

11.1 KPS Behaviour Management Policy

Alicia

The Behaviour Management Committee has been reviewing the School's Behaviour Management Policy and has made amendments to it. The Committee allowed the staff to review the first draft last term and have now given the Board the opportunity to view it also.

Changes to the Policy included adjusting the plan to make it a more positive approach and aligning it with the Department of Education's policies. Changes also included the approach teachers will take when addressing negative behaviour in the classroom or in the playground, making the process more simple to follow and changing our 'Red' and 'Yellow Slip' procedure to just one 'Yellow Slip' to help avoid confusion amongst staff and students.

The Board gave some feedback at the meeting and some members are continuing to review it and send feedback onto Alicia.

There were suggestions to take the Bullying Policy out of the Behaviour Management Policy and instead provide a link to it. Also, it was pointed out that the language used in the Bullying Policy could be changed. Furthermore, adding links in the Policy to appropriate support for families would be helpful. The Behaviour Management Committee has not had time to view the Bullying Policy yet and have made no changes to it.

Action: Susan Tremain has offered to use her professional psychology background to make adjustments to the language used in the Bullying Policy. She will work with the Behaviour Management Committee in doing so.

Action: The Behaviour Management Committee will continue to work on the Policy and ensure it aligns with all of the necessary Department documents and policies. A final draft will be shown to the Board at a later date.

12. School Board Watching Brief

12.1 Annual Report

Lisa

Lisa presented us with the final draft of the 2015 Kensington Primary School Annual Report. The report provides the school community with information, data and statistics about the school's progress, activities and performance in 2015. The Report is available to the public on the School's website.

Tracey Carpenter was thanked in her absence for her work designing the layout of the report.

Thank you also to Lisa, Belinda, the administration team and all other staff involved who worked incredibly hard to produce this report.

13. Meeting Closed: 7:30pm

14. Next General Meeting:

Term 1	Term 2	Term 3	Term 4
17 February 2016	11 May	03 August	26 October
16 March	08 June	31 August	23 November

Annual Meeting	Term 4 – Early November (Date to be advised)
-----------------------	---