

**KENSINGTON PRIMARY SCHOOL BOARD  
MINUTES**

Wednesday 26 October, Meeting 07/2016

**1. Welcome:** 5:05pm

*The Board pays respect to and acknowledges the traditional custodians of the land on which this meeting takes place, and also pays respect to Elders both past and present.*

**2. Apologies:** -

**3. Attendance:**

Belinda Moharich (Chair), Dale Collins (Deputy Chair), Alicia Taylor (Secretary), Bronwyn Jones (Principal), Terence Pestana, Lesley Harris, Rhonda Skinner, Fiona Reid, Susan Lees, James Ramsay, Karen Mahar, Nicole Austin, Susan Tremain, Melanie Noid, Mark Thompson

**4. Correspondence**

**In:** Letter received from the Department of Education Services. The review of KPS's Delivery and Performance Agreement was scheduled for the 28-29 August, 2017 but has been moved to the **14<sup>th</sup>-15<sup>th</sup> August, 2017**, due to the principal's absence at that time.

**Out:** Nil

**5. Confirmation of Minutes of Previous Meetings**

The Board confirmed the minutes of the meeting of 07 September, 2016.

**Moved:** Lesley Harris

**Seconded:** Nicole Austin

**6. Principal's Report**

**Bronwyn**

Bronwyn and Terence analysed some key data that is linked to targets in the school's Business Plan. The data presented included NAPLAN, Attendance, ICT and Behaviour.

The NAPLAN data showed that at KPS the Years 3-5 average gain is equal or greater to like schools average. The key message is that we do have work to do.

We need to set our 2017 targets and find other ways to collect data, not just rely on NAPLAN (for example, Brightpath). The data is to be used to help guide the teaching.

Bronwyn made the point that our Business Plan identifies a very broad range of targets, and perhaps we have too many targets and we are not sure how that can direct us forward.

Previously there has been no “whole school” approach for Writing. Bronwyn would like to see a “connected practice” such as the implementation of Brightpath. Brightpath can be easily used for targets in our Business Plan.

We also need plans to work on minute-by-minute teaching and assessment rather than rely on statistics and data. Bronwyn plans to book a PD next year – the Dylan William conference, for all staff to attend on a School Development Day.

Kensington PS currently has the BUZ program which targets social/emotional issues and problems. Teachers assess each student’s Attitude, Behaviour and Effort twice a year on their Reports. The data shows that perseverance is an issue. This could link to why our NAPLAN writing results are so low. Perseverance will be a focus in the school this term.

We should ensure that the students know what our targets are also. Board to revisit targets such as, the detention (behaviour) target, attendance target (need a target to address unexplained absences) and ICT targets (what do the targets actually mean and how will it help us improve?).

## 7. New Business

### 7.1 Parent Contributions and Charges

Terence

Terence discussed the Contributions and Charges for 2017 with the Board.

‘Edudance’ was brought up as a past favourite and popular amongst parents. We currently do not do it anymore. Suggested that we consider it next year for 2018.

There is extra money being put towards BUZ. The question was raised as to whether the BUZ program works and whether it is worth funding further. Bronwyn stated that there has been a considerable amount of money put towards the program and the training of our Chaplain. Currently there is no evidence base for this program, which doesn’t mean there won’t be in the future. At this point in time, we will maintain this program while we focus on other areas, but we will review it in the future and may change the program, but only when we are in a position to train the teaching staff in whatever program we decide to use as a whole school. At the moment we need to focus on other things and Bronwyn doesn’t want to have so many priorities risk achieving none of them because we lose focus. Bronwyn suggested we leave it for now and evaluate it later next year.

There has been an increase in the Contributions and Charges for Pre-primary to Year 4 from 2016 to 2017.

**Action:** A letter to be distributed to parents informing them of the reasons for the increase in PP to Year 4.

The Halogen Leadership program that Bronwyn is trying to establish for Years 4 and 5 (as well as Year 6) is not included in the 2017 Contributions and Charges, as we are hoping the P&C will fund this.

**Motion:** That the maximum amount of Kensington PS Contributions and Charges for 2017 is accepted by the Board.

**Moved:** Susan Lees

**Seconded:** Mark Thompson

## 7.2 Annual Meeting

Belinda

It was suggested that the best time to hold an AGM is at the end of Term 1 after the Annual Report has been completed. Therefore, the AGM will be held after the Easter Holidays, with the Agenda and Annual Report being distributed to the community before the Easter break.

## 8. Feedback from the P&C Meeting

Nicole

A written report from the P&C meeting was distributed prior to the Board meeting. There were some questions brought up at the Board meeting.

In regards to the 'Grounds and Facilities' item (maintenance for the Naturescape playground), Lesley was wondering whether the funding includes the maintenance of the early childhood area.

**Action:** Nicole to investigate whether the funding includes the early childhood area and report back to the Board.

A new Board email address has been created: [KensingtonPSboard@gmail.com](mailto:KensingtonPSboard@gmail.com). There will be a stall at the Fete near the Memorabilia section, promoting the Board and its members.

Discussed the idea to raise the key messages of each meeting in the fortnightly newsletter. This is also an opportunity to include a blurb about our school's strategic priorities so the general public are familiar with our goals and targets.

There was a question regarding the P&C Wish List process and whether there was a 'theme' in what items the P&C were thinking of funding in 2017. Nicole said that it seems it is an open request and that staff can put forward requests directly to the P&C. Sam Thompson (P&C President) will email all of the staff regarding the Wish List. However, Bronwyn pointed out that there should be a whole school approach in regards to staff requests. Bronwyn does participate in the selection of which Wish List items will be funded, so Bronwyn is happy for staff to directly send requests to the P&C.

## 9. Business Arising from Meeting held Wednesday 07 September, 2016

### 9.1 Feedback on Leavers' Jackets

Alicia

Alicia presented a report on behalf of the Uniform Subcommittee regarding the feedback received from the current Year 5 parents about next year's leavers' jacket. 12 responses were received from the parents, 10 in favour of the jacket. The reasons were told to the Board. The Subcommittee's main concern was the cost and ensuring all Year 6 students were going to be able to have a jacket. Cara Finch (Year 5 parent) took a request to the last P&C meeting, asking for partial funding of the jacket. The P&C showed a positive interest in the jacket, however they will discuss the request of funding at the Wish List meeting on the 24 November (after the next Board meeting). The Board discussed the pros and cons of the jacket and decided to leave it for this year and look into it next year. The main reasons were the uncertainty of funding by the P&C and whether the jacket was actually worth it in regards to promoting leadership.

### 9.2 School Survey Update

Terence

The School Survey closed on the 14 October, 2016. There was a great return rate of 205 survey responses. Terence will provide results at the next meeting.

## 10. Future Meeting Agenda Planning

### 10.1 Agenda Items for next meeting – 23 November

Belinda

Decide on agenda items for the meeting scheduled for the 23 November, 2016.  
Current items include:

-Analysis of School Survey

-Review Business Plan

-School Development days for 2017 to be finalised (the board approved of the plan to have a School Develop Day on 26<sup>th</sup> May for staff to attend Dylan Wiliam PD).

-Finance Report

-Board effectiveness survey

### 10.2 Agenda Items for other future meetings

Belinda

Schedule other agenda items for future meetings. Possible items might include:

-the development of a Board Code of Conduct (2017)

-Board Induction Manual

## 11. Trial Reflection (self-nominated)

Fiona provided feedback on the meeting.

## 12. Meeting Closed: 7:18pm

## 13. Next General Meeting:

Term 1	Term 2	Term 3	Term 4
17 February 2016	11 May	03 August	26 October
16 March	<del>08 June</del> 22 June	<del>31 August</del> 07 September	23 November
<b>Annual Meeting</b>	<b>Term 4 – Early November (Date to be advised)</b>		