



Kensington Primary School P & C Association

Minutes for General Meeting held Tuesday 28th July 2015, 7.30p.m., Staff Room.

Welcome from the President

Attendance / Apologies. (Please add your name & email address to the 2015 membership list. Reminder: payment of membership fees for 2015 [\$1] must be paid today to be eligible to vote.)

Attendance: S. Thompson, R. Waston, L Williamson, D. Collins, N. Austin, K. Shortland-Jones, S.

Szczecinski, K. Mahar, N. Gallagher, S. Henwood, D. Mundy, L. Hill, T. Steers, A. Wallace

Apologies: K. Trent, R. Hannay,

Confirmation of Minutes of General Meeting held Tuesday 26th May, 2015.

Motion: That the Minutes as circulated be accepted as an accurate record of the meeting. Subject to 4 minor amendments and noting that BM's report is not available.

Moved: R Watson

Seconded: N. Gallager

Action from previous meeting:

Item List	Report from:	Follow-up action taken / needed
P & C Contribution update	S. Thompson	Roll over again.
Request for incursion by the Barking Gecko Theatre Company to perform The Ballad of Pondlife McGurk	S. Thompson	Received an invoice. To be held on Monday 24 August 8.50am to 9.50am. \$5 per student. \$1050. Moved by R Watson to pay invoice. Meeting supported motion unanimously by show of hands

Reports from current office bearers:

Treasurer *Report June 2015 – See **Annexure B**

- We have been audited and the document will go to WACSSO
- Lapathon raised about \$6,000
- Sub-committees still have budgeted amounts to be spent.
- Please be mindful that the budget is fluid and if possible, please seek quotes and attempt to keep costs down.
- Policy to obtain 2 quotes and/or liaise with the treasurer if spending over \$200.
- Need to let treasurer know if money is being/has been spent.

Principal

*Report & “Questions on Notice” responses

- Memorabilia example provided to memorabilia committee.
- Mrs Vadala just retired. She was an EA.

[P&C at the meeting agreed to give a card. Standing position that P&C will give a card to all retiring school employees – responsibility of the Secretary.]

- Cyber safety. Teachers training day had a presentation from Paul Litherland (Surf Safe Online website). LW asked if P&C would be interested in having a presentation at the school and advised South Perth may be interested in sharing costs. \$720 for a single visit \$540 per visit for 2 visits and \$375 per visit for 3 or more attendances. Presentations are about 1 to 1.5hrs. LW suggested week 3 of term 4 could work..
 - Meeting supported (show of hands) a Yr 6 and parents workshop costing \$1080 for 2015. With a view to run again in Term 1 2016 for years 5 and 6 (separate session) and potentially parents as well. Need to find a volunteer to organise the event.
 - **Moved that we spend up to \$1080 on Surf Online Safe. Motion unanimously supported by show of hands.**
- Bankwest has previously given a grant of \$1000 to the Onsite Kindy Natureplay (there is a small permanent sign on the fence recognising their support). Natasha Tavani has requested permission to take photos of kindy kids playing in the area.
- Compass in the undercover area – LW to confirm where it will go.
- Bookweek – term 3 fundraising information mail handed to secretary to be provided to fundraising committee
 - Requested that any left over books be sent to Save the Children’s Fund in Vic Park (they were flooded and their books destroyed).
- Seeking more responses to query regarding whether kids will be attending KPS next year
- Computer upgrade coming up (the school will have no email access between 10 and 12 August 2015).
- LW advised the school is currently planning 2 major projects and asked if we would consider supporting them with next years fete money. Initiatives include:
 - Library upgrade/refurbish, quote at this stage of \$22,000. Work will include getting rid of the shelving, putting teaching resources in new compactus (Pictures provided of an example library).
 - Expansion of equipment for ICT
- Seeking an indigenous Author in residence – LW currently working through paperwork
- Kent St asked if a KPS representative would like to attend a STEMS information event from 8 to 1.30pm on the 4th of September (same date as faction carnival).
 - No takers at the meeting – if anyone else in the wider school community is interested please contact the secretary.

Questions on Notice	Response from Principal
Can the P&C support school families undertaking fundraising activities that aren’t for the benefit of the school?	Moved to not run through the P&C. Motion supported on a show of hands ST will follow up with the requesting parents to explain the P&Cs position
Are the activities of the “Dads United for the Children of Kensington” covered under School insurance?	LW made some initial calls and it is likely that we will need to get a separate insurance policy. David Mundy took our insurance contact information and will investigate further.

Correspondence in/out

- WACSSO affiliation fees
- Centrewest insurance – no increase on last year and same cover
- ACNC reminder
- WACSSO general correspondence including notice of Annual Conference and P&C voice

- Letter regarding WA Education Awards
- SDERA (School Drug Education and Road Aware) brochure
- General fundraising advertising material

Committee Reports:

- i. Bookclub & Library – No report.
- ii. Fundraising -
 - Second hand book stall. Collection going well. Plan is to have a book stall running on Friday 28 August - end of national book week - which will also be a day for kids to come to school dressed as favourite book character. Books will be \$2 each.
 - Pop up bar with live band and paella - Friday 18 September.
 - Term 4 plans - tbc!
 - Does the shed between PP and kindy get used for much and if not, can we use it to store stuff for the fete?
 - LW thinks that it is used to store furniture that could potentially be disposed of. Sea Containers at Kent Street are used to send unwanted goods to Timor. TS and LW to inspect the shed.
 - ST to discuss sausage sizzle for sports day with Mel Tibbits and follow up NG
- iii. Grounds and Facilities – No report.
 - Thank you to Alison Walker and the effort that she put in to the National Tree Day event. Mayor of South Perth attended. Suggested that school areas for planting be delegated to year groups next year. RW suggested that DUCKS take over National Tree Day next year.
- iv. Memorabilia – see report at **Annexure A**
 - TS confirmed for SS that funding is still available
 - Considering funding options and whether further funding will be required
 - Would like to place an item in the newsletter seeking donations of memorabilia. Send to ST and she will sort out.
 - Seeking support of a teacher who would link in and support.
 - Could we organise a whole school photo to be taken next year. LW to consider and get back to us.
 - TS suggested writing an article for the Gazette and/or Peninsula to get more memorabilia.
- v. Music – No report
- vi. Uniforms - The summer order form will go out in Week 7, to be returned by Week 9.
 - SH expressed interest and will explore assisting with washing and returning lost items to second hand uniform shop.
- vii. Banking – no report

School Council Rep

- Use of school grounds on weekends. BM or LW can consent but the user must have public liability insurance for a minimum of \$20M coverage.
- Speech therapy – have sought the support of Curtin Master's students to screen all kindy children in term 1. Have sought quotes from speech pathologists (~\$120 per student)
- One of the board members raised a 4 term hat policy. The question will be included in a survey later in the year.

President

- Safety – At the kiss and drive exit inside school property, the Western Power green pillar was cracked and live wires were exposed. This has now been fixed. Parents please ask your children not to climb on the pillar.

General Business:

Item	Raised by:	Information presented	Action taken by meeting
Alcohol at P&C family events	K Shortland-Jones	Raised by a member of the Board following concerns being raised by other parents.	The query was posed whether there is thought to whether alcohol will or will not be served at P&C family events. Alcohol is a big fundraiser - almost the only fundraiser at Scitech. In principle we don't consider each year – the decision is based on tradition and past approach. The P&C will aim to ensure that the question is asked when planning each family event rather than being a given.
Options to formalise the KPS Dads and Kids group (DuCKs), as a sub committee of the P&C.	D Mundy	Purposes for formalisation – to provide some structure and connection to the P&C and potentially for insurance coverage purposes.	Moved to establish a DUCKS P&C subcommittee with DM as the P&C representative Motion unanimously supported on a show of hands

Other Business:

Item	Action taken

Meeting Close: 9.20 Next meeting: 25th August, 2015.

MEMORABILIA COMMITTEE REPORT

The memorabilia committee has been working towards cataloguing school memorabilia items and preparing for the Kensington Primary School fete to be held in 2016. Key actions completed and new actions to be discussed at the P & C meeting include:

1. Catalogue of memorabilia items into decades
 - Photographs, newsletters and other ephemeral items have been sorted by decades.
 - Items are currently stored at 32 Fourth Avenue, Kensington (Sharon Szczecinski's home) and committee members are investigating whether memorabilia would be better stored on site in the uniform shop shelving.
2. Confirmation of funding
 - **Confirmation from the P & C is** being sought that the memorabilia committee has \$1000 in funds available for archival of material and preparation of memorabilia for the 2016 fete.
3. Plan activities and contribution of the memorabilia committee to the 2016 fete

- Photos of the recent East Vic Park memorabilia display have been taken as inspiration for the Kensington display.
- The possibility of compiling an historical book for publication has been discussed. At this stage the committee does not believe there is enough memorabilia material available to produce such an item.
- Funding options are being investigated to enhance the memorabilia display for the 2016 fete.
- **The memorabilia committee will write an item for the newsletter** asking for donations of memorabilia items and a contribution box will be placed in the school (front office?) for the collection of such items.
- **The committee requests** that updates of activities and requests for donations be posted on the P & C Facebook Page.
- **The committee requests** the possibility of an interested Kensington PS teacher being available in 2016 as a memorabilia committee contact. The teacher would assist with the fete display and incorporate the school history into the teaching of the AC History at Kensington.
- **The committee seeks confirmation** from the school that a whole school photograph is due to be taken in 2016 as part of both the fete year and the school's 90th year.