

# **Kensington Primary School Community Investment Program Policy**

## **1. INTRODUCTION**

Each year the Kensington Primary School P&C calls for 'wish list items' from all members of the school community. The P&C has, over many years, funded projects identified as educationally rewarding, culturally enriching and historically successful. The P&C also has an interest in proposals that address a need not currently being met. The most stringent criteria related to the annual funding of wish list items relates to proposals being of benefit to the whole school. Over time, the P&C has recognised that sometimes projects with substantial merit are disqualified because proposals do not meet the whole-of-school test. Wish list items such as Girl Power seminars or boy-only events are examples where the whole-school use test would fail, yet address a significant need within the school community.

## **2. PURPOSE**

The Kensington Primary School Community Investment Program's purpose is to empower parents and caregiver's of KPS students to access services of reputable persons/organisations for the benefit of a significant number of the school community on a cost-recovery basis. The programs must have a clear educational benefit to the children or parents of the school community. The Program does not require demonstration that the proposal will benefit the whole school community. The major benefit to the school community is access to programs that the school community wants, at a convenient time and location.

The Program is open to parents/caregivers of KPS students who:

- (i) Have identified a solution to an educational developmental need (social, emotional, physical, academic and non-academic) within the school community;
- (ii) Have identified a reputable service provider(s) who can assist;
- (iii) Have the support of a significant number of persons within the school community;
- (iv) Require capital investment by the P&C to book services;
- (v) Have support persons ready, willing and able to make the proposal successful; and
- (vi) Are prepared work with the P&C to execute the proposal for the benefit of the school community according to P&C policy and guidelines.

## **3. PROTECTING CAPITAL**

The Program has been established on a cost-recovery basis. The P&C understands that for various reasons, projects may actually make a profit. In such cases, the P&C has agreed that funds in surplus will be added to the Program to support future projects. The P&C Executive's assessment of risk to capital is designed to minimise erosion of capital in the Program. In the event of a loss, the Program's capital funds would reduce, leaving less funds for future projects.

## **4. FUNDING REQUESTS**

Funding requests are to be submitted on the appropriate form to the P&C Secretary ([kensingtonpandc@gmail.com](mailto:kensingtonpandc@gmail.com))

Requests will then be assessed by the P&C Executive with the outcome tabled at the next P&C Meeting for ratification.

## 5. HOW IT WORKS

Steps	Details
Step 1	Parents/caregivers/staff would submit their proposal for consideration.
Step 2	The P&C executive is responsible for assessing each proposal's benefit to the school community, the cost recovery model and risk to capital.
Step 3	The P&C executive votes on funding request with the outcome being tabled at the following P&C general meeting for ratification.
Step 4	Successful projects are executed.
Step 5	The P&C reports on recovery of funds outlaid and reviews the execution of the proposal noting any potential opportunities for future improvement.

## 6. HOW TO APPLY

The Kensington Primary School Community Investment Program Application Form is available on request from [kensingtonpandc@gmail.com](mailto:kensingtonpandc@gmail.com) Completed applications can be returned to this email address or posted in the P&C Mailbox in the Front Office.