



## Kensington Primary School P&C Association General Meeting – Tuesday 8 June 2021, 7:30pm - MINUTES

Present: Shannon Kynaston, Drew Dunn, Bronwyn Jones, Edward McLarty Adam Goodwin, Justin Nicholls, Mel Farley, Kris Kotua, Carla Martella

Apologies: Jennifer Young, Louise Flaherty, Cathy Godden

AGENDA ITEM	MINUTES
<b>1. Confirmation of Previous Minutes of meeting held</b> 27 April 2021	<b>Motion:</b> That the Minutes as circulated be accepted as an accurate record of the meeting.  <b>Moved:</b> Carla  <b>Seconded:</b> Adam
<b>2. President's Report</b> <i>Ed</i>	Nomination of the artwork for the Junior Toilets needs to be directed.
<b>3. FETE 2021 Report</b> Carla or Louise	All going well. Talking to Craig Silvey (author of HoneyBee) to be involved. Discussions are needed to move forward with the addition of alcohol sales for the fete. Starting the class reps catch ups in small groups to make sure they are supported and informed. Thurs collections via the Uni Shop have begun. Bulk collections have been flagged to come direct to storage unit access at Eds work. Online site for silent bidding.  Adams proposal for the extension of the bike sheds – option to double and triple in size. Great work in the presentation documents – thanks Adam, a visual to start the discussions.
<b>4. Principal's Report</b> <i>Bronwyn</i>	As attached School Board Update.
<b>5. Vice Pres. Report</b> <i>Drew</i>	
<b>6. Treasurer's Report</b> <i>Shannon</i>	\$33,200 in accounts. \$14,000 in invoices for fete sponsorship are out – So Far we have received - \$8000. \$5000 – Domenico Boccia, \$1000 Gelare, \$1000 Moharich and Moore, \$1000 Millenium Metals  Futures Fund matures July 8 <sup>th</sup> and we need to approve the extra \$4,500 to make the difference in the sounds system upgrade to undercover area that was discussed at AGM. Approved in Wishlist was \$4000 – total upgrade quote is approx. \$8500 Motion: Additional funds (\$4,500) from futures fund to cover shortfall on sound system upgrade. Motion was passed unanimously.  IT issues with the laptop that came with the treasurer's role last week called for a snap decision to get the item in for fixing at DV Computers. It was fixed under the \$190 quote and attributed to the age of the laptop and it was a reboot issue. Approval received from Exec Committee prior to paying for the invoice but I would like to float a more viable future solution to this situation with the need to keep this a P&C item and resource. Suggestions? Any IT people in the P&C?
<b>6. Other Reports:</b>	
<b>Fundraising-Carla/Lou</b>	Nil
<b>Library – Susan</b>	Nil
<b>Uniforms - Kris</b>	Moving year 5 and 6 music uniform hire to online platform (TryBooking) for hire / paying for shirts.

<b>DUCKS - Justin</b>	Payments can be made in uniform shop and moving forward to be digital and online. Astronomy night was a hit - almost 300 people despite the cloud. Thanks to James Miller Jones for organising and Dave for making 30 litres of pumpkin soup. DUCKs happy to do fete BBQ. Next event Term 3; probably a bush walk.
<b>Sport - Adam</b>	Nil
<b>Year 6 – Leanne</b>	Nil
<b>Comms – Mel</b>	If we need anything from Mel - please email her. Will get Lapathon reminder out tomorrow.
<b>Music – Lara</b>	Nil
<b>General – Vanessa</b>	Nil
<b>Banking – Cathy</b>	Having prize raffle drawn in week 10 assembly for those bankers who have banked this term (may extend to include term 1). Wording on the website has been updated to reflect new information provided by our Commonwealth co-ordinator. Completed our six month checklist last Thursday. We have also had several new and renewed bankers recently which has been wonderful.
<b>7. Review Action</b>	<b>Who?                      Item</b>
<b>Item List</b>	<b>Ed / Drew              1. Nature playground mulch – LOW PRIORITY</b> Rolling action item, with intention to run a gardening busy bee before fete.
<b>8. Other Business:</b>	Lego Masters shall be running again. Out next week and running over the school holidays.
<b>NEXT MEETINGS:</b>	General Meeting: Tuesday 27 July 2021 (Term 3, Week 2). General Meeting: Tuesday 7 September 2021 (Term 3, Week 8).
<b>Meeting closed</b>	9pm

## **Principal's Report – Week 8, Term 2 2021**

### **Basketball Court Resurfacing**

Last week we received written confirmation that we will shortly receive \$300,000, as committed during the 2021 State election, for resurfacing our basketball courts. If the P&C have any plans for the bike shed that could impact the plans for the basketball courts, we will need to know about this soon as we must spend tet funds by 30<sup>th</sup> June 2022. The process for planning and tendering etc. can be time consuming so the sooner we know what we need, the better.

### **Junior Primary Toilet Designs**

As you will have read in the last newsletter, the children in Rooms 1-10 chose the theme of "Minecraft" for the boys' toilets and the girls' junior toilet's theme was "Emojis". I would like to thank the P&C for funding and coordinating this renovation. Please let me know when you have a plan for this.

### **Cyber Safety Workshop**

As you also know, we have Paul Litherland from Surf Online Safe visiting the school on Thursday 24<sup>th</sup> June. He will run workshops with the Year 5/6 students during the afternoon and a parent workshop between 7-8:30pm in the Music Room. Thanks to the P&C for continuing to fund this event. For parents, it is important to arm yourself with this knowledge to protect your children. Please join us for this vital and eye-opening presentation. If you attended this event last time, please note that the information is ever changing and you will receive new and updated information. You can book your seat through our SZapp calendar events by clicking on this event.

The total cost to the P&C for the three sessions at \$605 per session will be \$1815. This is an increase from \$550 per session two years ago.

### **Green Lab**

On Friday, the Student Councillors attended a full day event with Millennium Kids called Green Lab. They learnt about how to assess and survey our environment as a wildlife habitat. The students, motivated by the return of our owl, wish to protect and encourage birdlife at the school through education programs and planting. This is something they will be working on throughout 2021 with the support of Millennium Kids and the wider community. If you have contacts or are able to offer your support, please let Bronwyn know.

### **Virtual Tour and School Brochure**

We have recently added a virtual school tour and school brochure to our website. Thanks to Professor Chris Brook for developing the virtual tour and to the School Board for developing the school brochure. If you know of anyone considering enrolling at KPS – direct them to our home page where they can find a link to our brochure and our virtual tour and check them out yourself.,

### **Ramp**

Next semester we hope to have an update to our ramp in the quadrangle to ensure it is compliant with today's standards. This should not cause as much disruption as the other two ramps caused.

### **Quadrangle**

We have removed some hedges from our quadrangle garden beds which were not looking great ever since the termite infestation caused the taller bushes to be removed, along with a good amount of verandah floorboards in 2016. We are planning on replacing these garden beds with a Japanese garden (funded by the P&C), a meadow for our 'cow' and a bush tucker bed.

### **School Banking**

We have received the report conducted by ASIC into the review of school banking programs. The Department has instructed principals to consider the content of the report and assess the appropriateness of a school banking program with the school community. The ASIC findings included:

- Providers have not supported claims that school banking programs help children develop long-term savings habits.
- Payments to schools for setting up school banking programs encourage greater participation in the programs.
- Young children are vulnerable consumers. These programs expose them to sophisticated marketing tactics.
- A strategic aim of these programs is customer acquisition.

To guide decision making, a set of questions were provided for consideration:

- the educational objectives and learning opportunities of the program
- the potential harms and benefits to students
- how to disclose the nature and impact of incentives paid to the school or P&C
- community expectations
- how you will monitor and evaluate the program.

This is something we will need to discuss as a P&C and with the School Board too.

### **Colour Run**

The forecast for Friday is currently 80% chance of rain, with the previous day at 100% chance of rain. If we need to postpone this event, I suggest (having discussed this with Raema) that the last day of school would be the best day (2<sup>nd</sup> July). We will need to make this decision before the end of school this Thursday.

### **Gardener**

We are looking for a gardener/handy person and would love your help with getting the message out. If you know of anyone interested in this position, please give them the flyer linked to the newsletter or on our SZapp.

Applications close on 14<sup>th</sup> June.



Kensington Primary School  
is looking for a

**Gardener - Handyperson**

For a permanent four day a week position

Level 2, \$1,015.60 - \$1,033.40 (pro-rata) per week (GS (Misc.) GA 2021)

Check out their advertisement at [jobs.wa.gov.au](https://jobs.wa.gov.au) or click [here](#).

Applications close 14<sup>th</sup> June 2021. Applications must be submitted online through the link above.

### **Student Semester Reports**

A link to your child's semester reports will be emailed out to you on 29<sup>th</sup> June. Please remember to download it and save it in your computer files (or print it out) as the link is only active for 4 weeks. This might be particularly important for parents of Year 5 students who start looking at scholarships and high school enrolments for 2023. While we can send you another link later, it is an additional impost on our busy office staff.

## Kensington Primary School P & C Association Inc

### Profit & Loss Budget vs. Actual

January through May 2021

	Jan - May 21	Budget
Ordinary Income/Expense		
Expense		
Auditor	0.00	330.00
Community Investment Program	5,000.00	5,000.00
Contingency Allowance 5%	45.48	1,500.00
Donation to Kensington PS		
Art Prize	250.00	250.00
Bluetooth Portable Speaker	750.00	750.00
In Residence Program	3,250.00	3,250.00
ipad Leasing	5,000.00	5,000.00
Japanese Garden	3,000.00	3,000.00
Library Book Replacements	1,000.00	1,000.00
PE sports medallions	800.00	800.00
School App License fee and puch	500.00	500.00
Sound System Upgrade	4,000.00	4,000.00
Sports Various	1,700.00	1,700.00
Student Council	2,000.00	2,000.00
<b>Total Donation to Kensington PS</b>	<b>22,250.00</b>	<b>22,250.00</b>
Fathering Project Membership	770.00	440.00
FETE 2021		
Advertising	0.00	2,500.00
Marquees and Tables	0.00	3,000.00
Memorabilia Tea Towels	0.00	800.00
Multiple Merchant Terminal Hire	0.00	500.00
Rides & Entertainment	2,570.00	7,750.00
Stall Holders Set Up Costs	0.00	2,450.00
<b>Total FETE 2021</b>	<b>2,570.00</b>	<b>17,000.00</b>
Grounds and Facilities		
Nature Play Maintenance	0.00	500.00
Grounds and Facilities - Other	0.00	500.00
<b>Total Grounds and Facilities</b>	<b>0.00</b>	<b>1,000.00</b>
Insurance		
Uniform Shop Insurance	0.00	450.00
<b>Total Insurance</b>	<b>0.00</b>	<b>450.00</b>
Junior Toilets Artwork	0.00	1,500.00
P & C Disco	0.00	500.00
School Banking Expenses	0.00	60.00
Stationary	0.00	200.00
Veggie Patch Retic Project	0.00	970.00
WACSSO	1,169.37	1,000.00
Website - Ducks	0.00	300.00
<b>Total Expense</b>	<b>32,040.55</b>	<b>52,500.00</b>
<b>Net Ordinary Income</b>	<b>-40,406.82</b>	<b>-52,500.00</b>
<b>Net Income</b>	<b>-40,406.82</b>	<b>-52,500.00</b>

**Kensington Primary School P & C Association Inc**  
**Profit & Loss**  
 January through May 2021

	Jan - May 21
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Bank Interest	113.42
<b>Fundraising</b>	
Deposit WA Recycle Program	87.60
Election Fundraising	2,818.39
Lapathon	-48.11
Mothers Day Raffel	2,074.00
School Banking Commission	145.00
<b>Total Fundraising</b>	5,076.88
P & C Membership	19.00
<b>Uniforms</b>	
Uniform Shop	16,466.67
<b>Total Uniforms</b>	16,466.67
<b>Year 6 Fundraising</b>	
Icy Pole Sales	708.00
Year 6 Fundraising - Other	-430.60
<b>Total Year 6 Fundraising</b>	277.40
<b>Total Income</b>	21,953.37
<b>Cost of Goods Sold</b>	
Uniform Stock	30,319.64
<b>Total COGS</b>	30,319.64
<b>Gross Profit</b>	-8,366.27
<b>Expense</b>	
Community Investment Program	5,000.00
Contingency Allowance 5%	45.48
<b>Donation to Kensington PS</b>	
Art Prize	250.00
Bluetooth Portable Speaker	750.00
In Residence Program	3,250.00
ipad Leasing	5,000.00
Japanese Garden	3,000.00
Library Book Replacements	1,000.00
PE sports medallions	800.00
School App License fee and puch	500.00
Sound System Upgrade	4,000.00
Sports Various	1,700.00
Student Council	2,000.00
<b>Total Donation to Kensington PS</b>	22,250.00
Fathering Project Membership	770.00
<b>FETE 2021</b>	
Rides & Entertainment	2,570.00
FETE 2021 - Other	-14,000.00
<b>Total FETE 2021</b>	-11,430.00
Merchant Fees	235.70
WACSSO	1,169.37
<b>Total Expense</b>	18,040.55
<b>Net Ordinary Income</b>	-26,406.82
<b>Net Income</b>	-26,406.82

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05/06/21

Accrual Basis

**Kensington Primary School P & C Association Inc**  
**Balance Sheet**  
As of May 31, 2021

	<u>May 31, 21</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Chequing/Savings</b>	
Bank Acc KPS Cheq Account	22,217.77
Fixed Term Futures Funds	11,000.00
<b>Total Chequing/Savings</b>	<u>33,217.77</u>
<b>Accounts Receivable</b>	
Accounts Receivable	14,000.00
<b>Total Accounts Receivable</b>	<u>14,000.00</u>
<b>Total Current Assets</b>	<u>47,217.77</u>
<b>TOTAL ASSETS</b>	<u><u>47,217.77</u></u>
<b>LIABILITIES</b>	<u><u>0.00</u></u>
<b>NET ASSETS</b>	<u><u>47,217.77</u></u>
<b>EQUITY</b>	
Opening Bal Equity	55,943.46
Retained Earnings	17,681.13
Net Income	-26,406.82
<b>TOTAL EQUITY</b>	<u><u>47,217.77</u></u>